



Minutes of the Regular Meeting
School Board, Independent School District #12
Circle Pines, Minnesota
Monday, August 9, 2010

Draft to be approved by
the School Board 9-13-10

Timeline Presentations: (6:55 p.m.) Recognition of Lino Lakes Police Chief Dave Pecchia on the occasion of his retirement. Director Wyland thanked him for his years of service to the community. A plaque was presented to Chief Pecchia by Chairperson Wilson and Superintendent Stremick.

CALL TO ORDER 1.0 School Board Chairperson Wilson called the regular meeting of the School Board to order at 7:00 p.m. in the District Office Board Room.

ROLL CALL 2.0 The following members were present: Wilson, Lodico, Guthmueller, Regnier, Burns, Norton and ex-officio Stremick. The following School Board members were absent: None

APPROVAL OF AGENDA 3.0 Chairperson Wilson acknowledged approval of the agenda with one addition in personnel to be added under consent items. SEE presentation moved up in agenda.

PUBLIC FORUM 4.0 None

CONSENT AGENDA 5.01 **APPROVAL OF MINUTES:** Regular School Board Meeting Minutes of July 12, 2010

5.02 **APPROVAL OF MONTHLY BILLS:** \$3,953,600.86

5.03 **PAYROLL TO BE RATIFIED:**

July 10	7/15/10	7/30/10	Fund Totals
01 General Fund	\$ 306,672.67	\$ 259,640.17	\$ 566,312.84
02 Food Service Fund	\$ 9,777.49	\$ 10,057.09	\$ 19,834.58
04 Community Ed Fund	\$ 96,498.85	\$ 69,301.31	\$ 165,800.16
09 Arena Fund	<u>\$ 6,144.08</u>	<u>\$ 4,065.97</u>	<u>\$ 10,210.05</u>
Total	\$ 419,093.09	\$ 343,064.54	\$ 762,157.63

5.04 **PERSONNEL:**

Retirements

Accept the resignation of Sue Wurm upon the occasion of her retirement effective August 31, 2010. Ms. Wurm has provided the school district with 21 years of service.

Resignations

Joe Tomczak, paraprofessional, effective May 10, 2010.
Christopher Mester, world language teacher, effective July 19, 2010.
Sandy Joselyn, girls "C" team tennis coach, effective August 2, 2010.
Michael Moeller, instrumental music teacher, effective August 2, 2010.
L. Jill Ehlen, 6th grade teacher, effective June 10, 2010.

Employment

Kathleen Thacker as a 6½ hour per day paraprofessional effective September 7, 2010.
Caiyun Zhou as a 1.00 FTE Chinese community expert effective August 31, 2010 through June 13, 2011 with terms and conditions of employment as presented to the School Board.
Deanna Henry as a 213 paid days head secretary for the Department of Teaching and Learning effective 2010-11 school year.
Stephanie Hegman as a 1.00 FTE long-term substitute teacher for Lydia Sutkowski effective August 31, 2010 through June 13, 2011.
Jessica Breur as a 1.00 FTE special education teacher effective August 31, 2010.
Rebecca Bainville as a 1.00 FTE special education teacher effective August 31, 2010.

Change in Employment

Pam Bostick as Rice Lake Elementary School head secretary effective the 2010-11 school year.

Kerry Larson as the Technology Department help desk specialist effective August 2, 2010, terms and conditions of employment per the technology department master agreement.

Barbara Stein from a .50 FTE to 1.00 FTE teacher effective August 31, 2010.

Unpaid Leaves of Absence

Peter Kalnin, world language teacher, effective the 2010-11 school year.

Rebecca Bodnarczuk, paraprofessional, effective September 7, 2010 through December 10, 2010.

Tentative Master Agreements

<u>POSITION</u>	<u>EMPLOYEE</u>	<u>TOTAL SALARY INCREASE 10-11</u>	<u>BENEFIT SUMMARY</u>
Literary Assistant	Jane Flatgard	3.43%	Unchanged

5.05 **Field Trips:** None

5.06 **Bids: Bid Award for Milk and Dairy Products**

On July 22, 2010, Centennial School District #12 opened sealed bids for milk and dairy products from competitive vendors. Director of Business Affairs Dan Huffman reviewed the results of submitted bids. The Superintendent of Schools recommended the School Board award the milk and dairy products' bid to the low responsible bidder, Schroeder Dairy of Maplewood, MN.

5.07 **Gifts to the District:** None

5.08 **Investments:** None

5.09 **Dues and Memberships**

	<u>2009-2010</u>	<u>2010-2011</u>
Minnesota School Boards Association Dues	\$9,783.00	\$10,010.00
Minnesota School Boards Association Policy Services	\$ 475.00	\$ 490.00
Schools for Equity in Education Membership	\$6,422.30	\$ 7,165.99
Northwest Suburban Conference	\$5,500.00	\$ 5,500.00
Minnesota State High School League		N/A – No Fee

5.10 **Authorization of Representatives**

- ◆ **SERVS Representatives:** The Superintendent, acting as agency head, selects representatives who will be authorized users of the Minnesota Department of Education (MDE) SERVS Financial system. The attachment entitled "Minnesota Department of Education SERVS Financial Access Authorization Instructions and Form" further explains instructions for selection of users, descriptions of the four user type roles, and staff and MMKR auditor designated as authorized users in each role.
- ◆ **MSCLAF Designation of Authorized Personnel:** Daniel Huffman, Director of Business Affairs and Bev Goertzen, Financial Specialist, have been designated as authorized personnel to give the Fund direction to open and close accounts, request changes to wire/ACH instructions and other account information, designate authorized personnel and initiate the purchase and redemption of Funds share on behalf of the school district.

Motion by Norton, seconded by Lodico, Ayes: 6, Nays: 0, motion carried.

RESOURCE MANAGEMENT

7.01 **Schools for Equity in Education**

Mr. Brad Lundell, Executive Director of Schools for Equity in Education (SEE) provided an overview of the goals of the organization for 2010-11. This item was informational only. No School Board action was required.

CURRICULUM

- 6.01 **Centennial High School Schedule**
Mr. Tom Breuning, High School Principal, recommended a six period school day for Centennial High School starting the fall of 2011. Mr. Breuning presented information associated with the recommendation. Question and answer period followed.

The Superintendent of Schools recommended the School Board adopt a six period day for the High school starting in the fall of 2011.

Motion by Lodico, seconded by Burns, Ayes: 6, Nays: 0, motion carried.

- 6.02 **Annual Yearly Progress (AYP)**
Mr. Scott Johnson, Director of Teaching and Learning, reviewed results of Centennial School District's Adequate Yearly Progress. No School Board action was required.
- 6.03 **Staff Development Calendar, 2010-2011**
Mr. Scott Johnson, Director of Teaching and Learning, presented an overview of Centennial School District #12's staff development calendar and events for the 2010-11 school year. No School Board action was required.

RESOURCE MANAGEMENT

- 7.02 **Advertising in Schools**
Superintendent Stremick shared the feedback received on advertising in the schools. Discussion followed. Board would like gather more feedback from community and district staff before proceeding further. No School Board action was required.

- 7.03 **Transportation Contract**
Mr. Dan Huffman, Director of Business Affairs, recommended approval of the addendum to the Special Ed Oversight proposal from The Center for Efficient School Operations.

The Superintendent of Schools recommended the School Board approve the addendum to the Special Ed Oversight proposal from The Center for Efficient School Operations.

Motion by: Guthmueller, seconded by Lodico, Ayes: 6, Nays: 0, motion carried.

- 7.04 **Reimbursement Resolution**
Mr. Dan Huffman, Director of Business Affairs, presented a Reimbursement Resolution prepared by Andrea Hedtke from Dorsey and Whitney relative to financing of certain proposed projects to be undertaken by the school district; establishing compliance with reimbursement bond regulations under the Internal Revenue Code.

The Superintendent of Schools recommended the School Board adopt the enclosed resolution relating to financing of certain proposed projects.

Motion by Norton, seconded by Regnier, Ayes: 6, Nays: 0, motion carried.

COMMUNICATION

- 8.0 As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

- 8.01 Northeast Metropolitan Intermediate School District #916
Member Lodico reported on the most recent meeting.
- 8.02 Schools for Equity in Education – Member Guthmueller reported on the SEE meeting she and Superintendent Stremick attended.

- 9.01 **Policy 2060 Community Use of School Facilities: Second Reading**
Ms. Cathy Wyland, Director of Community Services and Communications, reviewed changes to the Centennial School District No. 12 Community use of School Facilities Policies. The administration requested the approval of Policy 2060 Community Use of School Facilities.

Motion by Burns, seconded by Guthmueller, Ayes: 6, Nays: 0, motion carried.

**INFORMATION
ITEMS**

- 10.01 **Dates to Note – Upcoming dates and events in the school district**
- ◆ Monday, August 16, 2010 – School Board Work Study Session at 5:00 p.m.
 - ◆ Tuesday, August 31, 2010 – CEA Welcome Back Breakfast at 7:15 a.m.
 - ◆ Tuesday, August 31, 2010 – Districtwide Convocation at 8:15 a.m.
 - ◆ Tuesday, September 7, 2010 – Regular Meeting at 7:00 p.m.
 - ◆ Tuesday, September 7, 2010 – First Day of School for Grades 1-9 & CALC
 - ◆ Wednesday, September 8, 2010 – First Day of School for Grades 10-12 & Kindergarten
 - ◆ Monday, September 20, 2010 – School Board Work Study Session at 5:00 p.m.
- 10.02 **Presentations or Items of Business from Staff or Board Members**
Member Lodico encouraged all to vote in the primary.

ADJOURN

- 11.0 **ADJOURN** 8:25 p.m.