



**Minutes of the Regular Meeting
School Board, Independent School District #12
Circle Pines, Minnesota
Monday, July 12, 2010**

Approved by the School Board 8-9-2010

CALL TO ORDER 1.0 School Board Chairperson Wilson called the regular meeting of the School Board to order at 7:00 p.m. in the District Office Board Room.

ROLL CALL 2.0 The following School Board members were present: Wilson, Lodico, Guthmueller, Regnier, Burns, Norton and ex-officio Stremick. The following School Board members were absent: None

APPROVAL OF AGENDA 3.0 Chairperson Wilson acknowledged approval of the agenda with two changes. Addition to 5.01 – Approve Minutes of Special School Board Meeting of June 21, 2010.

PUBLIC FORUM 4.0 **Public Forum:** None.

CONSENT AGENDA 5.01 **APPROVAL OF MINUTES:** Regular School Board Meeting Minutes of June 7, 2010 and Minutes from the Special School Board Meeting of June 21, 2010.

5.02 **APPROVAL OF MONTHLY BILLS:** **\$7,295,491.29**

5.03 **PAYROLL TOTAL TO BE RATIFIED:**

June 2010	6/15/10	6/30/10	Fund Totals
01 General Fund	\$7,786,450.62	\$1,270,395.44	\$ 9,056,846.06
02 Food Service Fund	\$ 201,600.14	\$ 9,691.12	\$ 211,291.26
04 Community Ed Fund	\$ 160,586.50	\$ 64,269.48	\$ 224,855.98
09 Arena Fund	<u>\$ 5,911.01</u>	<u>\$ 6,480.59</u>	<u>\$ 12,391.60</u>
Total	\$8,154,548.27	\$1,350,836.63	\$ 9,505,384.90

5.04 **PERSONNEL:**

Resignations

Heather Baumbach, family and consumer science teacher, effective June 14, 2010.

Employment

Jody Josephson as full-time administrative assistant to the superintendent effective July 6, 2010. Terms and conditions of employment as per the Confidential Employees' Unit.

Becky Whaley as a 3 hour per day paraprofessional effective September 7, 2010.

Daniel DeRuyck as a 1.00 FTE special education teacher effective August 31, 2010.

Angela Stodola as a 1.00 FTE long-term substitute teacher for Katie Schmidt effective August 31, 2010 through June 13, 2011.

Susan Navratil as a .50 FTE long-term substitute teacher for Kristen Smyth effective August 31, 2010 through June 13, 2011.

Antonio Pastrana as a full-time custodian effective June 21, 2010.

Tim Waldvogel as a full-time custodian effective June 22, 2010.

Karen Stevens as a .35 FTE technology teacher effective August 31, 2010.

Susan Lovgren as a 1.00 FTE special education teacher effective August 31, 2010.

Change in Employment

Erica Whitson, teacher placed on ULA, from .25 FTE to .20 FTE effective August 31, 2010.

Monica McDonald, teacher placed on ULA, from 1.00 FTE to .66 FTE effective August 31, 2010.

Kathleen Domschot, special education teacher, from .80 FTE to 1.00 FTE effective August 31, 2010.

Lindsey Thomas, teacher placed on ULA, from 1.00 FTE to .62 FTE effective August 31, 2010.

Sarah Kuusisto, teacher placed on ULA, from 1.00 FTE to .50 FTE effective August 31, 2010.

Robert Schlidt, teacher placed on ULA, from 1.00 FTE to .50 FTE effective August 31, 2010.

Unpaid Leaves of Absence

Karina Jacobson, math teacher, effective the 2010-11 school year.

Lydia Sutkowski, math teacher, effective the 2010-11 school year.

Leah Fleetham, interpreter, effective September 7, 2010 through October 29, 2010.

5.05 **Field Trips: None**

5.06 **Bids: None**

5.07 **Gifts to the District: None**

5.08 **Investments: None**

5.09 **Health and Safety Program Revenue Application–Attachment 10 (Previously Attachment 99)**

In order to receive MDE authorization for Health and Safety (reserve fund balance in the General Fund) funding for 2010-11, Centennial School District must submit a plan to the State. This plan is labeled “Attachment 10” and specifies the manner in which the district plans to use its funding. Currently, the funding is 100% local property taxes due to the fact that equalization has been diminished over the past years.

The plan for 2010-11 specifies indoor air quality, safety committees, lab safety and chemical hygiene, lookout/tag-out and confined spaces. It should be noted that the district works with the Institute for Environmental Assessment (IEA) to develop and implement these plans. Mike Hughes, consultant with the district, assists in the coordination of these plans.

5.10 **Tax Sheltered Annuities**

Quarterly employees are provided the opportunity to subscribe to a tax sheltered annuity program. Requests must be submitted by January 1, April 1, July 1, and October 1. The following are the July 1, 2010 TSA Requests: None

5.11 **Athletic Training Program Service Agreement**

The Athletic Training Program Services Agreement has been established between Centennial School District #12 and Fairview Health Services doing business as the Institute for Athletic Medicine effective the 2010-11 school year at the rate of \$22,000.00. (2009-10 school year rate of \$22,000.00).

Motion by Lodico, seconded by Guthmueller, Ayes: 6, Nays: 0, motion carried

**RESOURCE
MANAGEMENT**

7.01 **OMCM – Advertising in Schools**

Greg Meyer and Rick Wagner from OMCM in Andover, MN presented information on advertising in school districts. The advertising would be educational and nutritional in nature. No School Board action was required.

CURRICULUM

6.01 **The Pines School Letter of Understanding**

Superintendent Dr. Paul Stremick reviewed The Pines School (Juvenile Center Schools) Letter of Understanding: “For those few Pines School students whose resident school districts refuse to issue a high school diploma or otherwise impede a student’s participation in the graduation ceremony or related activities. Centennial Schools may issue a diploma to such students, provided they meet all graduation requirements established by the Centennial School District.”

Superintendent Stremick requests approval of The Pines School Letter of Understanding.

Motion by Norton, seconded by Burns, Ayes: 6, Nays: 0, motion carried

6.02 **Minnesota Comprehensive Assessment/Adequate Yearly Progress**

Mr. Scott Johnson, Director of Teaching and Learning, will review results of the Spring 2010 Minnesota Assessments and Centennial School District’s Adequate Yearly Progress. No School Board action was required.

**RESOURCE
MANAGEMENT**

7.02 **Open Enrollment/Non-Resident In and Out Migration Report**
Mr. Scott Johnson, Director of Teaching and Learning, provided the School Board with a report on open enrollment and non-resident agreement student in-migration and out-migration for the 2009-10 organizational year. No School Board action was required.

7.03 **Resolution Regarding Northeast Metropolitan Intermediate School District #916's Health and Safety Program Budget**
Enclosed is a resolution approving Northeast Metropolitan Intermediate School District #916's Health and Safety Program budget and authorizing the inclusion of a proportionate share of those projects in the district's application for health and safety revenue. As one of Northeast Metropolitan Intermediate School District #916's member school districts, Centennial School District #12 has an obligation to provide a proportionate share (\$5,806.93) of that organization's total health and safety revenue/budget (\$83,159.00).

The Superintendent of Schools recommended the School Board adopt the enclosed resolution, authorizing Centennial School District #12 to levy \$5,806.93 in health and safety revenue on behalf of Northeast Metropolitan Intermediate School District #916.

Motion by Lodico, seconded by Norton, Ayes: 6, Nays: 0, motion carried

7.04 **Food Service Contracts**
The Director of Business Affairs recommended to the Superintendent of Schools that the following listed tentative master agreements be approved. The Superintendent of Schools recommended approval by the School Board.

2010-12 WAGE SUMMARY			
NAME	YEAR 1	YEAR 2	BENEFIT SUMMARY
Heidi Erickson, Food Service Technical Assistant	2.1%	0.0%	Added language: Floating holiday. Increased Personal leave one day, increased family leave days from three to five
Lynn Fernstrom, Manager of Food Services	1.0%	1.0%	Adjusted district health contribution to be comparable with peers

Motion by Lodico, seconded by Regnier, Ayes: 6, Nays: 0, motion carried

7.05 **Sports Arena Manager's Contract**
The Sports Arena Board recommended approval of the Sports Arena Manager's July 1, 2010-June 30, 2011 contract as presented to the School Board.

POSITION	EMPLOYEE	WAGES 2010-11	BENEFIT SUMMARY
Sports Arena Manager	Michael Koller	0.0%	No Changes

Motion by Guthmueller, seconded by Burns, Ayes: 6, Nays: 0, motion carried

7.06 **Superintendent's Contract**
Chairperson Wilson recommended approval of the following changes in Superintendent Stremick's contract for the period of July 1, 2010 through June 30, 2011: the same inflationary increase in group insurance benefits that all other employees have been awarded (6%) and a change in language resulting in elimination of a monthly car allowance in lieu of reimbursement for actual school district business related mileage.

Motion by Regnier, seconded by Lodico, Ayes: 6, Nays: 0, motion carried

7.07 2009-2010 Annual Audit Contract

The Superintendent of Schools recommended that the contract with Malloy, Montague, Karnowski, Radosevich and Co., (MMKR), the school district's auditing firm, for the 2009-2010 school year be approved.

The Superintendent of Schools recommended approval of the 2009-10 Annual Audit Report.

Motion by Guthmueller, seconded by Regnier, Ayes: 6, Nays: 0, motion carried

COMMUNICATION

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

- 8.01 Northeast Metropolitan Intermediate School District #916: Board member Lodico reported on the most recent meeting.
- 8.02 Centennial Sports Arena Board: Board member Guthmueller reported the contract was approved and Ice Arena fees will be increased.
- 8.03 Schools for Equity in Education Legislative Update: Board member Guthmueller reported on the most recent meeting.

SUPPLEMENTARY ITEMS

9.01 Policy 6003 Transportation Policy: Second Reading/Action

Chairperson Wilson asked if there were any questions relative to the proposed changes to the policy. No questions posed. The administration requested the approval of Policy 6003 Pupil Transportation.

Motion by Lodico, seconded by Norton, Ayes: 6, Nays: 0, motion carried

9.02 Policy 2060 Community Use of School Facilities: First Reading

Ms. Cathy Wyland, Director of Community Services and Communications, reviewed changes to the Centennial School District No. 12 Community Use of School Facilities. No School Board action was required.

9.03 Change in August School Board Meeting Date:

Chairperson Wilson proposed change in meeting date from Monday, August 2, 2010 to Monday, August 9, 2010 at 7:00 p.m.

Motion by Burns, seconded by Norton, Ayes: 6, Nays: 0, motion carried

INFORMATION ITEMS

10.0 INFORMATION ITEMS

10.01 Dates To Note - Upcoming dates and events in the school district

- ◆ Monday, July 19, 2010, Work Study Session CANCELED
- ◆ Tuesday, August 3, 2010, Night to Unite, 5:30 p.m. to dark in our five communities
- ◆ Monday, August 9, 2010, Regular Meeting at 7:00 p.m.

10.02 PRESENTATIONS OR ITEMS OF BUSINESS FROM STAFF OR BOARD MEMBERS

- Vice Chair Lodico indicated that 916 Talking Points will be distributed to Board Members as they are published.
- Chairperson Wilson inquired as to the possibility of offering Hybrid Classes at the high school level.
- Superintendent Stremick invited Board members to attend the MSBA Summer Seminar being held August 5 & 6.

ADJOURN

11.0 ADJOURN 8:05 p.m.

Suzanne Guthmueller

Suzanne Guthmueller, School Board Clerk