



SCHOOL DISTRICT 12

Minutes of the Regular Meeting School Board of Independent School District #12 Circle Pines, Minnesota Monday, October 11, 2010

TIME	Timeline Presentations
6:15	Centennial High School AFS - Teachers Brian Bohne & Nancy Bledsoe introduced AFS students Mark Ivady from Hungary, Ingjerd Staurbakk and Henrik Kjetland from Norway and AFS Coordinator Sue Davis.
6:20	Centennial High School French, Spanish and German Summer Trips <ul style="list-style-type: none"> • French teacher Scott Swedin introduced students Mackenzie Bledsoe and Courtney Kueppers who took part in the summer bi-annual trip to France. • Spanish teacher Monica Wenzel reported that five Centennial students along with students from New Prague visited Madrid and Barcelona this summer. • German teacher Margaret Landby shared details of the German American Partnership Program (GAPP), an exchange program which is funded by the German government. German teacher Caren Boeter, German students Vanessa Peters and Tilman Diepenbruck were introduced along with Centennial students Zach Lucas, Joy Rickard and parent Jim Rickard.
6:40	Centennial Elementary – Principal Kathy Kaiser gave an overview of the school which included details of staff and student population and programs available to students that support them both academically and socially. Second grade teachers Kyle Utter, Kristina Thom and Casey Molitor gave a presentation on MAP testing (preparing students for and interpretation of results).

School Board Chairperson Wilson noted a brief recess at 7:03 p.m.

1.0 CALL TO ORDER

School Board Chairperson Wilson called the regular meeting of the School Board to order at 7:07 p.m. in the District Office Board Room.

2.0 ROLL CALL

The following members were present: Wilson, Lodico, Guthmueller, Regnier, Burns, Norton and ex-officio Stremick. The following School Board members were absent: none

3.0 APPROVAL OF AGENDA

The agenda was approved with no changes or additions.

4.0 PUBLIC FORUM: None

5.0 CONSENT ITEMS

5.01 **Approval of Minutes:** Regular School Board Minutes of September 13, 2010

5.02 **Approval of Monthly Bills:** \$8,094,524.97

5.03 **Payroll to be Ratified:**

SEPTEMBER 2010	9/15/10	9/30/10	Fund Totals
01 General Fund	\$ 1,459,444.24	\$ 1,418,115.46	\$ 2,877,559.70
02 Food Service Fund	\$ 42,895.81	\$ 43,397.42	\$ 86,293.23
04 Community Ed Fund	\$ 77,124.03	\$ 69,385.16	\$ 146,509.19
09 Arena Fund	<u>\$ 5,488.79</u>	<u>\$ 5,237.23</u>	<u>\$ 10,726.02</u>
Total	\$ 1,584,952.87	\$ 1,536,135.27	\$ 3,121,088.14

5.04 **PERSONNEL:**

Employment

Suzanne Hines as a 3 hour per day food service assistant effective September 13, 2010.
Kay Schwaab as a 6½ hour per day paraprofessional effective September 17, 2010.
Sarah Wroblewski as a 6½ hour per day paraprofessional effective September 20, 2010.
Lori Schleicher as a 6½ hour per day paraprofessional effective October 18, 2010.
Amy Carlson as a 3¼ hour per day paraprofessional effective September 30, 2010.
Ryan Opsal as a 6½ hour per day paraprofessional effective September 28, 2010.
Tami Melde as a 3 hour per day paraprofessional effective October 4, 2010.
Stacy Pullis as a .66 FTE elementary resource teacher effective September 22, 2010.
Kari Odegaard as an assistant girls tennis coach effective the 2010-11 season.
Elizabeth Drommerhausen as freshman class advisor effective the 2010-11 school year.
Maria Ortiz as an assistant gymnastics coach effective the 2010-11 season.
Rebekkah Krause as an assistant gymnastics coach effective the 2010-11 season.
Tim Davis as high school yearbook advisor effective the 2010-11 school year.
Megan Hogendorfer as Cougar Dance Club coach effective the 2010-11 season.
Jan Dame as a 6½ hour per day paraprofessional effective September 15, 2010.

Change in Employment

Julie Nardecchia, paraprofessional, from 2½ hours per day to 3¼ hours per day effective September 20, 2010.
Monica McDonald, elementary resource teacher, from .66 FTE to 1.00 FTE effective August 31, 2010.
Steven Olson, music teacher, from .50 FTE to 1.00 FTE effective September 27, 2010.
Barbara Hanson, physical education teacher, from .50 FTE to 1.00 FTE effective September 23, 2010.
Jamie Havig from .64 FTE elementary resource teacher to 1.00 FTE elementary teacher effective September 27, 2010.

Unpaid Leaves of Absence

Jillian Doherty, teacher, from November 9, 2010 through December 22, 2010.

Student Teaching Agreement

Recommend approval of the following annual routing resolution permitting student teacher placements in the school district from St. Cloud State University.

Be it resolved, that this school district enters into an agreement with the State of Minnesota, State MNSCU Board of Trustees (St. Cloud State University), for the purpose of providing supervisory services for students from St. Cloud State University.

Be it further resolved, that the chairperson and clerk be, and they hereby are, authorized to execute such agreement.

Contract Agreement

The following individual contract was negotiated by Mr. Jablinski, Director of Human Resources, and is recommended by Superintendent Stremick.

POSITION	EMPLOYEE	TOTAL PKG 10-11	BENEFIT SUMMARY
Indian Education Coordinator	Patricia Garvie.Carlson	1.81%	No Changes

Lane Changes

Recommend approval of the annual routine October 1st lane changes retroactive to August 31, 2010.

<u>Name</u>	<u>Old Lane</u>	<u>New Lane</u>
Aus, Erik	MA+0	MA+30
Bainville, Rebecca	MA+0	MA+15
Boespflug, Michelle	BA+0	BA+45

Breur, Jessica	BA+0	BA+15
Davies, Eli	BA+0	BA+30
Doherty, Jillian	BA+0	BA+15
Fleming, Kristen	MA+15	MA+30
Flohaug, Kelly	MA+30	MA+45
Gable, Dennis	MA+30	MA+45
Haag, Andrew	MA+30	MA+45
Hamblin, Christy	MA+30	MA+45
Howell, Susan	BA+15	BA+30
Johnson, Lisa	MA+30	MA+45
Kyung-Andersson, Carrie	BA+45	MA+0
Lovgren, Susan	BA+0	BA+30
Miska, Stephanie	MA+0	MA+15
Odegaard, Kari	MA+15	MA+30
Porath, Kelly	MA+15	MA+30
Reisdorfer, Nikole	MA+15	MA+45
Ripken, Eric	MA+15	MA+30
Schlattman, Tom	MA+0	MA+15
Siegienski, Theresa	MA+15	MA+30
Stein, Barbara	MA+0	MA+15
Tangren, Laurie	MA+30	MA+45
Tessier, Lori	MA+15	MA+30
Tooley, Katie	BA+15	BA+45
Wenzel, Monica	BA+0	BA+30

5.05 **Field Trips:**

- Centerville Elementary to Laurentian Environmental Center February 23-25, 2011; 90 fifth grade students, 3 licensed teachers, 1 paraprofessional and 40-45 parent chaperones.

5.06 **Bids:** None

5.07 **Gifts to the District**

- \$393.60 from Wells Fargo Community Support Campaign to Blue Heron Elementary
- \$5,456.87 from Target Take Charge of Education to Blue Heron Elementary
- \$292.84 from Wells Fargo Community Support Campaign to Centennial Elementary
- \$8,974.37 from Target Take Charge of Education to Rice Lake Elementary
- \$136.44 from Wells Fargo Foundation Educational Matching Gift Program to Rice Lake Elementary
- \$100 from Alerus Financial Refer a Friend Donation to Blue Heron Elementary
- \$100 from Alerus Financial Refer a Friend Donation to Centennial School District

5.08 **Investments:** None

5.09 **Tax Sheltered Annuities: 3rd Quarter (October-December 2010):** Employees are provided the opportunity to subscribe to a tax sheltered annuity program. Requests must be submitted by January 1, April 1, July 1, and October 1. The following new requests were made during the 3rd quarter of 2010: Glen Stevens, Dina Parker, Art Mohler, Ron Franzen, Karin Gunilla Ekeling, Mary Jane Walker, Linda Prom, Lynda Thorland, Stephen Calvert, Melissa Wilhelm, Kelly Cook, Katie Tooley, Anthony Valentini, Ann M. Johnson Mliner, Beth Bakken, Courtney Krause, Mary Gothier, Sara Jane Strecker, Ellen Downs, Cindy Nelson, Amanda Jacobson, Donna Juran, Michelle Bratager, Karen R. Johnson, Megan Harrington, Karen DeWitt.

5.10 **Approval of Lease Agreement**

At the September 13th School Board Meeting the board authorized the Director of Business Affairs to tender an offer of \$200,000 to purchase the house located at 4724 103rd Lane NE. That offer was accepted by the owner's representative and a signed agreement, all the appropriate disclosures, and a title opinion have been secured. Lease arrangements with Kenetic Leasing have been completed and we are prepared to close on the property on October 15th. The lease arrangements also include refinancing the current property located at 4740 103rd Lane NE to reduce the interest cost on this house. Approval will complete the purchase and the refinance of the existing lease.

5.11 **Minnesota State High School League (MSHSL) Foundation Grant**

Mr. Brian Hegseth, Centennial High School Activities Director, is applying for a grant from the Minnesota State High School League Foundation. Any funds received will be used for financial assistance for students who are struggling to pay participation fees at Centennial High School. The MSHSL Foundation requests School Board action to approve the grant request.

5.12 **Northeast Metropolitan Intermediate School District 916 Foundation**

2010-11 Membership Renewal: \$300

Motion by: Lodico; seconded by: Guthmueller; Ayes: 6, Nays: 0, motion carried unanimously

6.0 **CURRICULUM**

6.01 **Centennial Early Reading Foundations (CERF) Update**

Dave Thacker, Director of Special Education and Ms. Marilyn Erickson, District Reading Coach, provided an overview of the program and content of Centennial Schools District #12's Centennial Early Reading Foundations Program (CERF), including 2010-2011 student participation, staffing, funding, outcomes and related information. No School Board action was required.

6.02 **Staff Development Update**

Scott Johnson, Director of Teaching and Learning, gave an update on the Staff Development activities of September 2, 2010. He also reported on Staff Development activities identified by site for the October 12, 2010 Two Hour Late Start. No School Board action was required.

7.0 **RESOURCE MANAGEMENT**

7.01 **Enrollment – October 2010**

Superintendent of Schools Paul Stremick will report to the School Board Centennial School District #12's October 2009 Monthly Enrollment Report - containing the official 2010-11 school year student count data - which will be reported to the Minnesota Department of Education. Superintendent Stremick will provide select observations about the official 2010-11 school year student count. Centennial School District's October 2010 enrollment was recorded at 6,532 students. No School Board action was required.

7.02 **Advertising**

The contract is still being reviewed by legal representatives for both parties. The enclosed attachment details the percent of coverage in each building, length of the contract, how funds should be spent and how ads would be reviewed. This item is for discussion purposes only. No School Board action was required.

7.03 **Parameters Resolution Related to the Certificates of Participation (Huffman)**

The School Board by two previous actions has authorized the energy savings projects with McKinstry Essention. The attached resolution authorizes the superintendent and the business manager to approve the sale of the bonds to finance these projects in an amount not to exceed \$2,590,000 which is the amount previously approved by the board. The superintendent recommends that the Board adopt the resolution authorizing the sale of these bonds.

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ENTER INTO A
LEASE-PURCHASE AGREEMENT AND CREATE CERTIFICATES OF PARTICIPATION
THEREIN; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION
RELATING THERETO

Motion by: Norton; seconded by: Burns; Ayes: 6, Nays: 0, motion carried unanimously

8.0 **COMMUNICATION**

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

8.01 **Northeast Metropolitan Intermediate School District #916**

Member Lodico reported on the meeting attended last week.

8.02 **Schools for Equity in Education**

No report. The next meeting is scheduled for Friday, October 15, 2010.

9.0 **SUPPLEMENTARY ITEMS**

9.01 **School Board Policies**

a. **7008.1 CHS Graduation Requirements: First Reading**

Centennial Senior High Principal Tom Breuning and Scott Johnson, Director of Teaching and Learning reviewed changes to Policy 7008.1 CHS Graduation Requirements. No School Board action was required at this time.

b. **2060 Community Use of School Facilities**

Ms. Cathy Wyland, Director of Community Services and Communications, shared the addition to the Rules and Procedures portion of this recently updated policy. Since it is only the Rules and Procedures, one reading is all that is required. The administration requested approval of Policy 2060 Community Use of School Facilities.

Motion by: Guthmueller; seconded by: Lodico; Ayes: 6, Nays: 0, motion carried unanimously

c. **2000, 4000 & 6000 Series Policies**

Policies are currently being reviewed by administration. Formal action will be requested at future meetings.

9.02 **Canvass Election Results**

A meeting date needs to be set to canvass election results. This meeting is to be scheduled between the third and the tenth day following the November 2, 2010 election. The proposed meeting date is Friday, November 5, 2010 at 7:30 a.m. in the District Office Conference Room.

The Superintendent of Schools recommended that the meeting to canvass the election results be held on Friday, November 5, 2010 at 7:30 a.m.

Motion by: Norton; seconded by: Lodico; Ayes: 6, Nays: 0, motion carried unanimously

10.0 **INFORMATION ITEMS**

10.01 **Dates To Note - Upcoming dates and events in the school district**

October 12, 2010 – Two Hour Late Start for Grades 1-12

October 13, 2010 – Election Forum

~~October 18, 2010 – Board Work Study Session CANCELLED~~

October 21-22, 2010 – No School/Professional Organization Meetings

November 1, 2010 – Regular School Board Meeting

November 2, 2010 – Election Day

November 5, 2010 – Election Canvass Meeting

November 5, 2010 – End First Quarter

November 8, 2010 – No School/Teacher Workshop

November 16, 2010 – Two Hour Late Start for Grades 1-12

November 24-26, 2010 – No School

10.02 **PRESENTATIONS OR ITEMS OF BUSINESS FROM STAFF OR BOARD MEMBERS**

- Director Johnson extended an invitation to Board Members to attend the November 8th Vertical Teaming Workshop at CMS from 8:00-11:30 a.m.
- Member Guthmueller encouraged attendance at the Education Forum on Wednesday, October 13th at 7:00 p.m. Nine candidates will be in attendance.
- Member Regnier reminded that the CAARE Reach for the Stars Gala will be held on October 15th at 6:00 p.m. in the Seasons Restaurant at Bunker Hills.

11.0 **ADJOURN 8:01 p.m.**