



**Minutes of the Regular Meeting  
School Board, Independent School District #12  
Circle Pines, Minnesota  
Monday, September 13, 2010**

Approved by  
the School Board 10-11-10

TIME	Timeline Presentations
6:30 p.m. 6:45 p.m.	CHS Activities Report – Brian Hegseth gave a summary of the Activities Program for 2009-2010. 1,579 fee paying students participated in programs during the school year. For the 4 <sup>th</sup> time in six years CHS was the recipient of the Norwick Cup which symbolizes the best overall in conference sports program. CMS Activities Report – Cindy Hinman gave an overview of programs available to students. Activities programs at CMS served 1,618 students.

School Board Chairperson noted a brief recess at 6:50 p.m.

**1.0 CALL TO ORDER**

School Board Chairperson Wilson called the regular meeting of the School Board to order at 7:00 p.m. in the District Office Board Room.

**2.0 ROLL CALL**

The following members were present: Wilson, Lodico, Guthmueller, Regnier, Burns, Norton and ex-officio Stremick. The following School Board members were absent: None

**3.0 APPROVAL OF AGENDA**

The agenda was approved with no changes or additions.

**4.0 PUBLIC FORUM:** None

**5.0 CONSENT ITEMS**

5.01 **Approval of Minutes:** Regular School Board Meeting Minutes August 9, 2010

5.02 **Approval of Monthly Bills:** \$2,719,444.59

5.03 **Payroll to be Ratified:**

	8/13/10	8/31/10	Fund Totals
01 General Fund	\$ 206,732.73	\$ 231,900.96	\$ 438,633.69
02 Food Service Fund	\$ 9,623.49	\$ 9,739.89	\$ 19,363.38
04 Community Ed Fund	\$ 76,347.73	\$ 68,585.88	\$ 144,933.61
09 Arena Fund	\$ 2,400.97	\$ 6,506.79	\$ 8,907.76
<b>Total</b>	<b>\$ 295,104.92</b>	<b>\$ 316,733.52</b>	<b>\$ 611,838.44</b>

5.04 **Personnel:**

Retirements

Accept the resignation of Ann Roman, paraprofessional, upon the occasion of her retirement effective August 23, 2010. Ms. Roman has provided the school district with 26 years of service. Accept the resignation of Robbie Bartels, custodian, upon the occasion of his retirement effective May 20, 2010. Mr. Bartels has provided the school district with 36 years of service.

Resignations

Karina Jacobson, middle school teacher, effective September 1, 2010.  
Cynthia Ellison, vocal music teacher, effective August 11, 2010.  
Bernie Bauer, food service assistant, effective August 16, 2010.  
Karen Rudeen, paraprofessional, effective August 16, 2010.  
Susan McAdam, paraprofessional, effective August 16, 2010.  
Emily Zimanski, Kids Club site manager, effective August 27, 2010.  
Marilee Mossberg-Ardito, paraprofessional, effective September 6, 2010.  
Nancy Ehrmantraut, paraprofessional, effective September 2, 2010.  
Jennifer Bies, CACS learning community leader, June 30, 2010.  
Andy Haag, CACS learning community leader, June 30, 2010.

### Employment

Jennifer Oltman as a 3 hour per day food service assistant effective September 7, 2010.

Anne Thomas as a 6½ hour per day paraprofessional effective September 13, 2010.

Stephanie Nelson as a 6½ hour per day paraprofessional effective September 8, 2010.

Nicholas Hovik as a 6½ hour per day paraprofessional effective September 8, 2010.

Karen Stevenson as a 6½ hour per day paraprofessional effective September 7, 2010.

Jerry Pounds as a 7½ hour per day paraprofessional effective September 7, 2010.

Mary Franzen as a 7½ hours per day, 182 days per year technology department help desk assistant .

Stasia Johnson as a 7½ hours per day, 182 days per year technology department help desk assistant .

Lori Hamlin as a 7½ hours per day, 182 days per year technology department help desk assistant .

Terri Chowen as a 6½ hour per day paraprofessional effective September 7, 2010.

Robert Schlidt as a 1.00 FTE secondary music teacher effective August 31, 2010.

Kelsey Baxter as a 1.00 FTE mathematics teacher effective August 31, 2010.

Angela Stodola as a 1.00 FTE elementary teacher effective August 31, 2010.

Steven Olson as a .50 FTE secondary music teacher effective August 31, 2010.

Shaun Halland as a 1.00 FTE secondary music teacher effective August 31, 2010.

Stephanie Bonsen as a .50 FTE family and consumer science teacher effective August 31, 2010.

Margaret Landby as a 1.00 FTE long-term German substitute teacher for Peter Kalnin for the 2010-11 school year.

Angela Craft as a 1.00 FTE long-term middle school substitute teacher for Lydia Sutkowski for the 2010-11 school year.

Jason Welke as a 1.00 FTE long-term middle school substitute teacher for Katie Schmidt for the 2010-11 school year.

Clare Grundterr-Koch as a middle school administrative intern for 194, 8 hour days from August 23, 2010 through June 17, 2011.

Debra Bayless as a 6½ hour paraprofessional effective September 7, 2010.

Jennifer Ebel as a 6½ hour paraprofessional effective September 7, 2010.

Dan Uschold as a 6½ hour paraprofessional effective September 7, 2010.

Charleen Rutz as a 3 hour per day custodian effective September 7, 2010.

Wayne Michaelson as a 3 hour per day custodian effective September 7, 2010.

Dave Schlicht as a 3 hour per day custodian effective September 7, 2010.

Larry Carper as a 3 hour per day custodian effective September 7, 2010.

David Beale as a 2 hour per day custodian effective September 7, 2010.

Sandy Musha as a 2 hour per day custodian effective September 7, 2010.

### Change in Employment

Jamie Havig from a .62 FTE elementary technology teacher to a .64 FTE elementary technology teacher effective August 31, 2010.

Barbara Hanson from a .17 FTE physical education teacher to a .50 FTE physical education teacher.

Becky Whaley from a 3 hour per day paraprofessional to a 6½ hours per day paraprofessional effective September 7, 2010.

### Unpaid Leaves of Absence

Heidi Wiberg, special education teacher, from May 2, 2011 through June 13, 2011.

Sara Neibergall, elementary teacher, from January 26, 2011 through February 25, 2011.

Kelli Sobetski, paraprofessional, for the 2010-11 school year.

Tina Korsmoe, paraprofessional, from September 7, 2010 through December 22, 2010.

Leah Fleetham, interpreter for the hard of hearing and deaf, for the 2010-11 school year—extension of previous approved unpaid leave of absence from September 7, 2010 through October 30, 2010.

## 5.05 Field Trips

- ◇ Centennial High School Varsity Girls' Soccer Squad to Lake Elmo Campground September 18-19, 2010; 20 students, Coaches Ginger Flohaug, Rob Mangone and Lori Guyer.
- ◇ Centennial High School Senior Peer Leaders to YMCA Camp Iduhapi in Loretta, Minnesota for training October 17-18, 2010; 50 students, Advisor Elizabeth Eaton and John Paisley.

- ◇ Centennial High School Student Council to Minnesota State Student Council Convention in Walker, Minnesota April 9-11, 2010; 4 students, Advisor Melissa Wilhelm.

5.06 **Bids:** None

5.07 **Gifts to the District**

- ◇ \$120.00 from AT & T United Way Employee Giving Campaign to Rice Lake Elementary
- ◇ \$136.44 from Wells Fargo Community Support Campaign to Rice Lake Elementary
- ◇ \$60.00 from Ameriprise Financial Employee Giving Campaign to the District

5.08 **Investments:** None

5.09 **St. Genevieve's Use Agreement for Centerville Elementary**

St. Genevieve's Church of Centerville leases space from Centerville Elementary School for instruction on Wednesday nights. Use for 2010-2011 will be 22 days. Areas to be used are: cafeteria, 14 classrooms, media center, bathrooms in the main entrance and the whole gym. Hours to be used are 6:00 p.m. to 8:15 p.m. The agreement will cover seven (7) months (October-April) of the 2010-2011 school year at a cost of \$400 per month.

*Motion by: Lodico, seconded by: Norton, Ayes: 6, Nays: 0, motion carried.*

**6.0 CURRICULUM**

**6.01 Opening Week of School Reports**

**a. Enrollment Report**

On Tuesday, September 7, 2010 Centennial School District #12's 2010-2011 school year commenced. Superintendent Stremick presented an overview of the school district's student enrollment as of Thursday, September 9, 2010. 6544 students are enrolled. This number is down 167 from the beginning of last school year. No School Board action was required.

**b. Enrollment: Kindergarten Plus and Pre-School Program**

Ms. Cathy Wyland, Director of Community Services and Communication, indicated that 144 students are enrolled in Kindergarten Plus and 41 in the Pre-School Program as of Friday, September 10, 2010. Kids Club enrollment serves approximately 600 students. No School Board action was required.

**c. Close Open Enrollment/Non-Resident Agreements: Grades 9, 10 and 11**

Due to larger than projected enrollments in grades 9, 10 and 11 at Centennial High School resulting in elevated class section sizes in core subjects, Principal Tom Breuning requested that grades 9, 10 and 11 be closed to further acceptance on non-resident agreements until such time as resident and/or non-resident student losses may otherwise dictate or until the conclusion of the 2010-11 organizational year.

The Superintendent of Schools recommended the Board approve closing of Open Enrollment/Non-Residents in grades 9, 10 and 11 at Centennial High School.

*Motion by: Guthmueller, seconded by: Burns, Ayes: 6, Nays: 0, motion carried.*

**d. Transportation Report**

Mr. Mike Hughes, Transportation Consultant, provided a brief report on the operation of the school district's student transportation system during the first week of the 2010-2011 school year. Overall everything went well. No School Board action was required.

**6.02 Special Education Summer School**

Mr. Dave Thacker, Director of Special Education and Ms. Lisa Ouren, Special Education Coordinator, provided the School Board with a description and highlights of Centennial School District #12's 2010 Summer School Program for eligible special education students at the elementary and secondary levels. No School Board action was required.

**6.03 Annual Report on Curriculum, Instruction and Student Achievement**

Ms. Jane McDonald, Curriculum Coordinator (TOSA), provided an overview of Centennial School District #12's Annual Report on Curriculum, Instruction, and Student Achievement for the 2009-10 school year. The Annual Report on Curriculum, Instruction, and Student Achievement for 2009-10 shall be posted on the school district's website in its entirety.

The Superintendent of Schools recommended the School Board approve the Annual Report on Curriculum, Instruction, and Student Achievement for 2009-10.

*Motion by: Norton, seconded by: Regnier, Ayes: 6, Nays: 0, motion carried.*

## **7.0 RESOURCE MANAGEMENT**

### **7.01 Authorize Alternative Facility Bond Sale**

Springsted has provided us with the publication notice which must be published in the official newspaper of the district and the resolution which must be acted on by the School Board authorizing the sale of these bonds which will be used for the High School HVAC project next summer.

The Superintendent of Schools recommended the publication of the notice and the approval of the sale of these alternative facility bonds.

#### NOTICE RELATING TO GENERAL OBLIGATION ALTERNATIVE FACILITIES BONDS OF INDEPENDENT SCHOOL DISTRICT NO. 12 (CENTENNIAL), MINNESOTA

#### RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$2,205,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES BONDS, SERIES 2010A

*Motion by: Lodico, seconded by: Guthmueller, Roll Call Vote: Wilson – Aye, Lodico – Aye, Norton – Aye, Regnier – Aye, Burns – Aye, Guthmueller – Aye, Ayes: 6, Nays: 0, motion carried.*

### **7.02 Authorize Certificates of Participation**

The School District has been working McKinstry on several energy saving projects over the last several months. During that same time period, we worked with Springsted as our financial consultant on the financing of these projects. The attached resolution needs to be adopted by the Board to proceed with the financing of these energy projects.

The Superintendent of Schools recommended the approval of the sale of these Certificates of Participation to finance the McKinstry project.

#### RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ENTER INTO A LEASE- PURCHASE AGREEMENT AND CREATE CERTIFICATES OF PARTICIPATION THEREIN

*Motion by: Norton, seconded by: Regnier, Roll Call Vote: Wilson – Aye, Lodico – Aye, Norton – Aye, Regnier – Aye, Burns – Aye, Guthmueller – Aye, Ayes: 6, Nays: 0, motion carried.*

### **7.03 Advertising**

OMCM has provided a draft of a contract. The contract is being reviewed by legal representatives for the school district. The contract calls for a commitment of at least 10% of square foot coverage in participating buildings. The school district has the right to accept or reject an ad in its entirety with written comments on the rejected content. This item is for discussion purposes only. No School Board action was required.

### **7.04 Authorization to Purchase Property**

The Superintendent of Schools recommended authorizing the Director of Business Affairs to tender an offer of \$200,000 to purchase the house located at 4724 103<sup>rd</sup> Lane NE, Blaine, Minnesota. The school district's offer to purchase, once approved by the School Board, is contingent upon a satisfactory disclosure statement and all appropriate paperwork.

*Motion by: Lodico, seconded by: Regnier, Ayes: 6, Nays: 0, motion carried.*

### **7.05 Tax Levy**

Enclosed is a memorandum in which Centennial School District #12's preliminary, proposed 2010 payable 2011 property tax levy is detailed, along with the school district's certified 2009 payable 2010 property tax levy. The School Board will note that the certified 2009 payable 2010 property tax levy was \$17,525,521.03 and the preliminary, proposed 2010 payable 2011 property tax levy is \$16,531,650.33.

Mr. Dan Huffman, Director of Business Affairs, provided the School Board with a brief overview of the rationale for the preliminary, proposed 2010 payable 2011 property tax levy. The final property tax levy must be certified by December 31, 2010. Minnesota's Truth in Taxation Law requires schools districts, cities and counties to provide a Truth in Taxation public meeting before adopting a tax levy for the following year. This meeting may be a part of a regularly scheduled or special board meeting and is to be held between November 25 and December 27. The Centennial School District Truth in Taxation public meeting is scheduled for Monday, December 6, 2010 at 7:00 p.m. in the District Office Board Room during the regular meeting of the School Board.

The Superintendent of Schools recommended the School Board approve the preliminary, proposed 2010 payable 2011 property tax levy. Member Lodico proposed an amendment be made to the motion.

*Motion to amend the motion by: Lodico, seconded by: Norton, Ayes: 6, Nays: 0, motion carried.*

Amendment to the motion to read as follows: "Motion to approve the preliminary proposed 2010 payable in 2011 property tax levy at the maximum amounts that MDE allows with the exception of the portion for the alternative compensation which the CEA and School Board have agreed to not levy to alleviate the burden on taxpayers."

*Approval of the amended motion by: Burns, seconded by: Norton: Ayes: 6, Nays: 0, motion carried.*

#### **7.06 Education Jobs Fund**

MDE has issued guidance on the Education Jobs Fund. Centennial will receive approximately \$1,320,025 of which 90% is available during the 2010-11 school year. All funds must be obligated by September 30, 2012. Districts have the opportunity to use these funds for compensation, benefits and other expenses, such as support services, necessary to retain existing employees, to recall or rehire former employees, and to hire new employees, in order to provide early childhood, elementary, or secondary educational and related services. No School Board action was required.

#### **8.0 COMMUNICATION**

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

8.01 Northeast Metropolitan Intermediate School District #916

Member Lodico reported on the meeting she attended last week.

8.02 Schools for Equity in Education

No meeting to report on at this time.

#### **9.0 SUPPLEMENTARY ITEMS: None**

#### **10.0 INFORMATION ITEMS**

##### **10.01 School Board Election 2010 (August 3-17, 2010) Report**

Superintendent of Schools Paul Stremick confirmed that the following persons have filed an Application for Candidacy for School Board and have not withdrawn by the August 19, 2010 5:00 p.m. deadline. The following four persons have applied for one of the three, 4 year terms and will be listed as candidates on the Tuesday, November 2, 2010 General Election Ballot: Ed Ring, Suzy Guthmueller, Barb Regnier and John Burns. No School Board action was required.

##### **10.02 Dates To Note - Upcoming dates and events in the school district**

- ◆ Monday, September 20, 2010 – School Board Work Study Session at 5:00 p.m. in the District Office Conference Room
- ◆ Monday, October 11, 2010 Regular Meeting of the School Board at 7:00 p.m. in the District Office Board Room

##### **10.03 PRESENTATIONS OR ITEMS OF BUSINESS FROM STAFF OR BOARD MEMBERS**

Member Lodico welcomed back all families, students and staff.

#### **11.0 ADJOURN**

8:26 p.m.



Suzanne Guthmueller, School Board Clerk