



**CENTENNIAL SCHOOL DISTRICT #12  
SCHOOL BOARD MEETING  
Monday, February 7, 2011  
District Office Board Room – 7:00 p.m.  
MINUTES**

Approved by the School Board 03/07/11
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TIME	Timeline Presentations
6:30	Blue Heron Elementary – Principal Dan Melde and Lead Teacher Tammy Bednar reported on school demographics, staffing, enrollment history and leadership activities available to students.
6:55	Recognition – February 21-25 is School Board Recognition Week. On behalf of the Superintendent, Director Wyland recognized Board members for their dedicated public service. Superintendent Stremick presented members with a certificate of recognition.

**1.0 CALL TO ORDER**

Chairperson Wilson called the regular meeting of the School Board to order at 7:01 p.m.

**2.0 ROLL CALL**

The following members were present: Wilson, Lodico, Guthmueller, Regnier, Burns, Norton and ex-officio Stremick. The following School Board members were absent: None

**3.0 APPROVAL OF AGENDA**

Chairperson Wilson acknowledged approval of the agenda.

**4.0 PUBLIC FORUM: None**

**5.0 CONSENT ITEMS**

5.01 **Approval of Minutes:** Regular School Board Meeting Minutes January 10, 2011

5.02 **Approval of Monthly Bills:** \$12,796,162.07

5.03 **Payroll Total to be Ratified:**

January 2011	1/14/11	1/31/11	Fund Totals
01 General Fund	\$1,434,658.61	\$1,460,723.19	\$2,895,381.80
02 Food Service Fund	\$ 41,920.52	\$ 43,250.86	\$ 85,171.38
03 Community Ed Fund	\$ 68,596.71	\$ 78,819.77	\$ 147,416.48
09 Arena Fund	<u>\$ 8,752.94</u>	<u>\$ 8,238.59</u>	<u>\$ 16,991.53</u>
Total	\$1,553,928.78	\$1,591,032.41	\$3,144,961.19

5.04 **Personnel:**

**Retirements**

Accept the resignation of Mary Ann Sullivan, head secretary at Golden Lake Elementary School, upon the occasion of her retirement effective June 17, 2011. Ms. Sullivan has provided the school district with 10 years of service.

**Resignations**

Chris Hergenrader as head boys' basketball coach effective January 10, 2011.

**Employment**

Brandon Mortenson as acting head boys' basketball coach effective January 11, 2011 through June 13, 2011.

Lindsay Peters as a 1.00 FTE long-term substitute teacher for Emily Olin effective January 10, 2011 through May 11, 2011.

Mary Lansing as a 6½ hour per day paraprofessional effective October 11, 2010.

Michael Scarr as a 6½ hour per day paraprofessional effective November 1, 2010.

Elizabeth Cardinal as a 6½ hour per day paraprofessional effective November 23, 2010.

Nick Sauer as a 3¼ hour per day paraprofessional effective January 5, 2011.

Stephanie Hegman as a 1.00 FTE math teacher effective August 31, 2010.

Kathleen Mohr as a 1.00 FTE long-term substitute teacher for Evan Pengelly effective January 18, 2011 through April 11, 2011.

Unpaid Leaves of Absence

Andrea Krueger, language arts teacher, effective February 7, 2011 through the 2013-14 school year.

Jon Lindquist, paraprofessional, effective November 11, 2010 through June 10, 2011.

Change in Employment

William Kruschel, paraprofessional, from 3¼ hours per day to 6½ hours per day effective January 4, 2011.

Carly Smith from Kids Club worker to 7 hours per day assistant site manager effective January 10, 2011.

Tina Pierson, paraprofessional, from 3½ hours per day to 3¾ hours per day effective January 31, 2011.

5.05 **Field Trips:**

- Centennial High School Minnesota Outdoor Connections students to Camp Ripley, Minnesota April 28-30, 2011; 48 Students, Advisor Jake Doth and six chaperones.
- Centennial High School DECA Club to DECA Conference/Competition in Minneapolis March 6-8, 2011; 8 students, Advisor Jamie Sobolik and one chaperone.

5.06 **Bids:** None

5.07 **Gifts to the District:**

- Two pallets of notebooks, various office supplies and other items from the stationary department of WalMart in Blaine.
- \$60.00 from Ameriprise on behalf of Michelle Magnuson to Golden Lake Elementary.
- \$1443.80 from Box Tops for Education to Rice Lake Elementary.

5.08 **Goals:** Approve Superintendent goals of 2010-11.

5.09 **Investments:**

INVESTMENTS						
BANK	DATE OF PURCHASE	PURCHASE AMOUNT	MATURITY DATE	% YIELD	TYPE	SERIAL NO.
PMA – MN Trust	1/13/11	\$2,072,498.00	Varied	.165%	CD & Money Market	1278

5.10 **Dues and Memberships:** None

The Superintendent of Schools recommended the School Board approve the Consent Items as detailed in the enclosure.

*Motion by: Guthmueller, seconded by: Regnier, Ayes: 6, Nays: 0, motion carried unanimously.*

**6.0 CURRICULUM**

6.01 **Staff Development Report**

Mr. Scott Johnson, Director of Teaching and Learning, presented an overview of staff development activities/events that occurred on the January 11, 2011 two hour late start and January 24, 2011 Teacher Workshop Day. No School Board action was required.

6.02 **Technology Update**

Jerry Meschke, District Technology Manager and Scott Johnson, Director of Teaching and Learning, provided an update on technology enhancements, staffing utilization, long-range technology planning, current technology pilots and the work of the Technology Advisory Steering Committee. No School Board action was required.

**7.0 RESOURCE MANAGEMENT**

7.01 **Enrollment – February 2011**

Superintendent of Schools Paul Stremick reported to the School Board Centennial School District No. 12's February 2011 Monthly Enrollment Report. The February 1, 2011 enrollment was 6,506. This is an increase of 24 from the January 1, 2011 enrollment count. No School Board action was required.

**7.02 2010-11 Open Enrollment Applications/Report**

Mr. Scott Johnson, Director of Teaching and Learning, provided a status report on the number of open enrollment applications received under the Minnesota Open Enrollment Options' Program in the 2010-11 organizational year for the 2011-12 organizational year. Centennial School District No. 12 received 103 open enrollment applications. Of them, 91 were submitted by the parents of students new to Centennial School District, a figure that was 9 students less than in 2009-10 for 2010-11. No School Board action was required.

**7.03 Budget Revisions for 2010-11 – All Funds**

Mr. Dan Huffman, Director of Business Affairs, presented information on mid-year budget revisions for each of the district's funds. Budgets are revised to update estimates and reflect events that have taken place since the budget was adopted in May.

The Superintendent of Schools recommended the School Board approve the budget revision for 2010-11 - all funds.

*Motion by: Lodico, seconded by: Norton, Ayes: 6, Nays: 0, motion carried unanimously.*

**7.04 Budget Outlook and Resolution Relating to a Balanced Budget**

Mr. Dan Huffman, Director of Business Affairs, presented information on projected revenue for 2011-12. Enrollment decline of 130 students has been factored into the revenue projection. It was recommended to create a balanced budget for 2011-12.

The Superintendent of Schools recommended the School Board adopt the following resolution relating to a balanced budget.

WHEREAS, it is the goal of the school district's School Board and administrative staff to demonstrate fiscal restraint; and

WHEREAS, it is the responsibility of the School Board and administration of the school district to be accountable to its public;

BE IT RESOLVED, by the School Board of Independent School District #12 (Centennial School District), that the administrative staff be directed to present a balanced budget to the School Board for the 2011-12 school year.

*Motion by: Guthmueller, seconded by: Burns, Ayes: 6, Nays: 0, motion carried unanimously.*

**7.05 School Calendar, 2011-12**

Centennial School District's Calendar Team developed parameters for the 2011-12 calendar for consideration by the Centennial Education Association's Calendar Committee in preparing a draft calendar. The calendar option was reviewed by the CEA Calendar Committee and discussed with the administration in a Meet and Confer and subsequently shared by the CEA with their members.

The Superintendent of Schools recommended the School Board adopt the proposed calendar for 2011-12 as enclosed.

*Motion by: Lodico, seconded by: Regnier, Ayes: 6, Nays: 0, motion carried unanimously.*

**8.0 COMMUNICATION**

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

**8.01 Northeast Metropolitan Intermediate School District #916**

Member Lodico reported on the meeting she attended last week. 916 Talking Points were distributed to members.

**8.02 Schools for Equity in Education**

Member Guthmueller reported that the next meeting is scheduled for next week.

## 9.0 **SUPPLEMENTARY ITEMS**

### 9.01 **Review of Policies: Second Reading/Action**

At the January 11, 2011 School Board meeting, the Board received a presentation on the "First Reading" of the proposed revisions/updates to some current policies and procedures. Superintendent Stremick recommended approval of these policies as reviewed.

#### DRAFT FOR REVISION OF EXISTING POLICIES/PROCEDURES:

2020	REPORT TO THE PUBLIC: DISTRICT SYSTEMS ACCOUNTABILITY COMMITTEE	(Johnson)
2033	OTHER SCHOOL DISTRICT #12 PUBLICATIONS	
2040	COMMUNICATIONS AND ADVERTISEMENTS FROM SOURCES OUTSIDE THE SCHOOL	(Stremick/Wyland)
2063	COMMUNITY EDUCATION PROGRAM	(Wyland)
2064	COMMUNITY EDUCATION – PROGRAM DUPLICATION	(Wyland)
2075	OPERATION AND PARKING OF MOTORIZED VEHICLES	(Huffman)
2080	PUBLIC COMPLAINTS	(Stremick/Wyland)
2095	LOITERING, INAPPROPRIATE BEHAVIOR, ROLLER SKATING, ROLLERBLADING, AND THE USE OF SKATEBOARDS ON SCHOOL PROPERTY	(Huffman)
4000	FISCAL MANAGEMENT PRIORITY OBJECTIVES	(Huffman)
4003	FUND BALANCE	(Huffman)
4005	BUDGET PLANNING	(Huffman)
4013	FISCAL YEAR AND CARRYOVER OF FUNDS	(Huffman)
4040	STUDENT ACTIVITY FUND ACCOUNTING	(Huffman)
4090	REIMBURSEMENT FOR SCHOOL BUSINESS EXPENSES	(Huffman/Jablinski)
6001	NON-RESIDENT ENROLLMENT OPTIONS	(Johnson)
6002	HOME SCHOOLING	(Johnson)
6005	SCHOOL ADMISSION	(Johnson)
6007	PARENTAL INVOLVEMENT IN EDUCATION, TITLE I LEA PROGRAM	(Johnson)
6008	SCHOOL ATTENDANCE AREAS AND OPTIONAL STUDENT TRANSFERS	(Johnson)
6020	STUDENT ATTENDANCE, ABSENCES, EXCUSES AND TRUANCY	(Stremick/Johnson)
6040	COUNSELING SERVICES	(Johnson)
6046	MEDICATION	(Wyland)
6067	ATHLETIC PARTICIPATION FEES	(Huffman)
6070	PARTICIPATION IN COMPETITIVE SPORTS	(Wyland)
6071	PARTICIPATION IN NON-ATHLETIC CO-CURRICULAR ACTIVITIES	(Wyland)
6080	ATHLETIC/ACTIVITY ACADEMIC REQUIREMENTS POLICY	(Johnson)
6520	STUDENT SURVEYS	(Wyland)

*Motion by: Norton, seconded by: Guthmueller, Ayes: 6, Nays: 0, motion carried unanimously.*

## 10.0 **INFORMATION ITEMS**


### 10.01 **Dates to Note – Upcoming dates and events in the school district**

Thursday, February 17, 2011 – 2 Hour Late Start Grades 1-12  
February 21-25, 2011 – School Board Recognition Week  
Monday, February 21, 2011 – No School/President's Day  
Thursday, February 24, 2011 – Board Work Study Session  
Monday, February 28, 2011 - Board Work Study Session  
Friday, March 11, 2011 – No School/Teacher Workshop  
Monday, March 14 – Friday, March 18, 2011 – No School/Spring Break  
Monday, March 28 – Sophomore Academic Awards, 6:30 p.m.  
Monday, March 28 – Board Work Study Session, 7:30 p.m.

### 10.02 **PRESENTATIONS OR ITEMS OF BUSINESS FROM STAFF OR BOARD MEMBERS**

Chairperson Wilson congratulated Member Norton on completion of Phase 1, 2 & 3 of the training program for newly elected/appointed School Board Members.

## 11.0 **ADJOURN at 7:55 p.m.**



Suzanne Guthmueller,  
School Board Clerk