



**CENTENNIAL SCHOOL DISTRICT #12**  
**SCHOOL BOARD MEETING**  
**Monday, May 2, 2011**  
**District Office Board Room – 7:00 p.m.**  
**MINUTES**

Approved by the School Board 06/06/11
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TIME	Timeline Presentations
6:10	Centennial High School Presentation - Centennial High School Principal Tom Breuning, Student Assistance Coordinator Elizabeth Eaton, District Nurse & Junior Class Advisor Donna McKenny, gave a power point presentation on Centennial High School which included the vision, mission and value statements, demographics, and 2010 Minnesota Student Survey results. Blaine School Resource Officer Mark Boerboom shared the "Every 15 Minutes" video. "Every 15 Minutes" student participants Aunna Blucker, Riley Colvard, Tyler Erding, Jeana Gschwind, Alex Jaye, Courtney Kueppers, Genny O'Fallon, Sarah Solberg and Ma Thoa were introduced. Social Studies Teacher Chris Ripken and student Tasha Erding reported on their recent sailing excursion, the Sea Dragon Expedition.
6:50	Recognitions <ul style="list-style-type: none"> <li>• Elizabeth Eaton who received an Anoka County Public Health Award for going the extra mile, demonstrating leadership and successfully creating solutions to public health problems.</li> <li>• Students Mariah Palmer, Amelia Welch and Jordan Coffey for their award-winning artwork in the 5<sup>th</sup> Annual Blaine Teen Art Contest.</li> <li>• Kyle Bright for being the featured soloist performing in the Greater Twin Cities Youth Symphony's Young Soloists in the Spotlight Contest.</li> <li>• David Young-Stephens for being selected for the 9-10 grade Honor Band by the Minnesota Band Director's Association.</li> </ul>

Chairperson Wilson noted a brief recess at 7:01 p.m.

**1.0 CALL TO ORDER**

Chairperson Wilson called the regular meeting of the School Board to order at 7:04 p.m.

**2.0 ROLL CALL**

The following members were present: Wilson, Lodico, Guthmueller, Regnier, Burns, Norton and ex-officio Stremick. The following members were absent: none

**3.0 APPROVAL OF AGENDA**

Chairperson Wilson acknowledged approval of the agenda.

**4.0 PUBLIC FORUM**

Student Kyle McMullan, parent Dan Cafferty and parent Kristine Fischbach addressed the Board.

**5.0 CONSENT ITEMS**

5.01 **Approval of Minutes:** Regular School Board Meeting Minutes of April 4, 2011 and Special School Board Meeting Minutes of April 18, 2011

5.02 **Approval of Monthly Bills:** \$2,689,076.47

5.03 **Payroll Total to be Ratified:**

April 2011	4/15/11	4/29/11	Fund Totals
01 General Fund	\$ 1,468,401.76	\$ 1,469,271.06	\$ 2,937,672.82
02 Food Service Fund	\$ 43,002.79	\$ 42,893.87	\$ 85,896.66
03 Community Ed Fund	\$ 73,826.66	\$ 77,864.63	\$ 151,691.29
09 Arena Fund	<u>\$ 5,546.04</u>	<u>\$ 5,491.73</u>	<u>\$ 11,037.77</u>
Total	\$ 1,590,777.25	\$ 1,595,521.29	\$ 3,186,298.54

5.04 **Personnel:**

**Retirements**

Accept the resignation of Gregory Schmidt, social studies teacher, upon the occasion of his retirement effective June 13, 2011. Mr. Schmidt has provided the school district with 37 years of service.

Accept the resignation of Wayne Harmon, special education teacher, upon the occasion of his retirement effective June 13, 2011. Mr. Harmon has provided the school district with 33 years of service.

Accept the resignation of Rick Hutchison, art teacher, upon the occasion of his retirement effective June 13, 2011. Mr. Hutchison has provided the school district with 33 years of service.

Accept the resignation of Anita Warner, special education teacher, upon the occasion of her retirement effective June 13, 2011. Ms. Warner has provided the school district with 29 years of service.

Accept the resignation of Taryn Flolid, elementary teacher, upon the occasion of her retirement effective June 13, 2011. Ms. Flolid has provided the school district with 26 years of service.

**Resignations**

Stephanie Hegman, mathematics teacher, effective June 13, 2011.

**Employment**

Jamie Ramacher as an 8 hours per day office secretary effective the 2011-12 school year.

Kelli Peterson as a 3¼ hours per day paraprofessional effective March 21, 2011.

**Unpaid Leaves of Absence**

Kelli Sobetski, paraprofessional, effective the 2011-12 school year.

Evan Pengelly, teacher, effective January 17, 2011 through June 13, 2011.

**Change in Employment**

Cynthia Wilke, paraprofessional, from 6½ hours per day to 4½ hours per day effective the 2011-12 school year.

5.05 **Field Trips:**

- Middle School Supermileage students to Brainerd International Raceway May 15-17, 2011. 10 students, Advisor Jon Moberg and 1 chaperone.
- High School Yearbook Staff to Josten's Summer Workshop in St. Peter June 29-30, 2011. 3 students and Advisor Tim Davis.
- High School French Language Immersion Trip to France June 9-23, 2012. Approximately 20 students, Advisor Scott Swedin and 1 chaperone.

5.06 **Bids:** None

5.07 **Gifts to the District:**

- \$50.00 from Diane West to Golden Lake
- Donation of Trend products to Golden Lake by Dave Benson

5.08 **Investments:** None

5.09 **Dues and Memberships:**

- Minnesota State High School League – No Fee

The Superintendent of Schools recommended the School Board approve the Consent Items as detailed in the enclosure.

*Motion by: Guthmueller; seconded by: Regnier; Ayes: 6, Nays: 0; motion carried.*

## 6.0 **CURRICULUM**

### 6.01 **Textbook Adoptions**

Jane McDonald and Deb Rykken, District Curriculum Facilitators, provided an overview of proposed textbook adoptions involving middle school math and high school social studies, math and science. Each of these texts was identified through the School District's curriculum review process. These textbook adoptions have been endorsed by the District Systems Accountability Committee.

The Superintendent of Schools recommended the School Board approve the proposed textbook adoptions as presented.

*Motion by: Burns; seconded by: Lodico; Ayes: 6, Nays: 0; motion carried.*

### 6.02 **Staff Development Report**

Mr. Scott Johnson, Director of Teaching and Learning, presented an overview of April 8, 2011 Building Staff Development activities. No School Board action was required.

### 6.03 **Indian Education Resolution Adoption**

As required by the Federal Office of Indian Education, Centennial School District No. 12's Indian Education Parent Committee has proposed resolutions to the Centennial School District School Board for the 2011-12 school year.

The Superintendent of Schools recommended the School Board approve the Centennial Indian Education Parent Committee's resolutions and school district responses to those resolutions as detailed in the enclosed memorandum.

*Motion by: Lodico; seconded by Norton; Ayes: 6; Nays: 0; motion carried.*

## 7.0 **RESOURCE MANAGEMENT**

### 7.01 **Enrollment – May 2011**

Superintendent of Schools Paul Stremick reported to the School Board Centennial School District No. 12's May 2011 Monthly Enrollment Report. The May 2, 2011 enrollment was 6,496. No School Board action was required.

### 7.02 **Budget Outlook and Reduction Amount for 2011-12**

#### RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

WHEREAS, the School Board of Independent School District No. 12 adopted a motion on February 7, 2011 directing the administration to reduce budgets for fiscal year 2011, and

WHEREAS, said recommendations have been received and considered by the School Board,

BE IT RESOLVED, by the School Board of Independent School District No. 12, as follows:

That the following programs and positions, or portions thereof, be discontinued or adjusted:

**MIDDLE SCHOOL**

• **Classrooms**

- Classroom Teacher 4.00 FTE (1.67)
- Specialist Teacher +2.63 FTE (1.00)
  - o Adds = 1.0 FTE Art, 1.6 FTE PE, 0.53 FTE Academic Support
  - o Reduction = 0.50 FTE Music

for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and

upon vote being taken thereon, the following voted in favor thereof:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

*Motion by: Regnier; seconded by: Burns; Ayes: 6, Nays: 0; motion carried.*

**7.03 Staffing Information (Reductions)**

**7.03.1 Termination of Probationary Teachers**

In order to respond to the school district’s projected enrollment decline and anticipated flat funding from the Minnesota State Legislature for the 2011-12 organizational year, the Superintendent of Schools recommended adoption of a resolution to terminate probationary employees at the conclusion of the 2010-11 organizational year.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACTS OF  
PROBATIONARY TEACHERS**

WHEREAS, Shaun Halland, Steven Olson, Elizabeth Comstock, Stephanie Bensen, Ashley Olson, Scott Hoeg, Kelsey Baxter, Naomi Kaar and Jamie Havig are probationary teachers in Independent School District No. 12.

BE IT RESOLVED, by the School Board of Independent School District No. 12, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of Shaun Halland, Steven Olson, Elizabeth Comstock, Stephanie Bensen, Ashley Olson, Scott Hoeg, Kelsey Baxter, Naomi Kaar and Jamie Havig, probationary teachers in Independent School District No. 12, are hereby terminated at the close of the current 2010-11 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of their contracts as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION  
AND NON-RENEWAL**

Mr./Ms. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Dear Mr./Ms. \_\_\_\_\_:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 12 held on May 2, 2011, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2011-12 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contact. For your information, however, this action is taken because of \_\_\_\_\_.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 12

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_; and upon vote being taken thereon, the following

voted in favor thereof: \_\_\_\_\_;

and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

*Motion by: Norton; seconded by: Lodico; Roll Call: Ayes: (6) Wilson, Lodico, Guthmueller, Regnier, Burns and Norton; Nays: 0; motion carried.*

**7.03.2 Resolution Proposing to Place Teachers on Unrequested Leave of Absence**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING TO PLACE

NAME:	FTE:
Kari Arvig	.07
Kathleen Eelkema	.20
Anne Stuart	.50
Becky Muyres	.40
Barbara Hanson	.29
Elijah Davies	.80

ON UNREQUESTED LEAVE OF ABSENCE

BE IT RESOLVED by the School Board of Independent School District No. 12, as follows:

1. That it is proposed that Kari Arvig, Kathleen Eelkema, Anne Stuart, Becky Muyres, Barbara Hanson and Elijah Davies, teachers of said school district be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to M.S. 122A.40, subdivision 10 and Article XV of the teachers' master agreement.
2. That said proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.
3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall include entitlement to a hearing before the school board if requested and be in substantially the following form:

NOTICE OF PROPOSED PLACEMENT  
ON UNREQUESTED LEAVE OF  
ABSENCE AND NOTICE OF HEARING IF REQUESTED

Dear Mr./Ms. \_\_\_\_\_:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 12. held on May 2, 2011, consideration was given to your placement on unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No. 12. for \_\_\_\_\_ of a full-time equivalency, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 2010-11 school year on June 30, 2011, pursuant to Minnesota Statutes 122A.40, Subd. 10 and Article XV of the teachers' master agreement and which are specifically as follows:

Discontinuance of Positions  
Lack of Pupils and Financial Limitations

Your proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

Under the provisions of the law, you are entitled to a hearing before the school board provided that you make a request in writing within fourteen (14) days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the school board's proposed action.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 12

\_\_\_\_\_  
Clerk of the School Board

4. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, subdivision 10 and Article XV of the teachers' master agreement and are hereby adopted as full as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_; and upon vote being taken thereon, the following

voted in favor thereof: \_\_\_\_\_;

and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

*Motion by: Guthmueller; seconded by: Regnier; Roll Call: Ayes: (6) Wilson, Lodico, Guthmueller, Regnier, Burns and Norton; Nays: 0; motion carried.*

**7.03.3 Resolution Placing Teachers on Unrequested Leave of Absence**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION PLACING ON UNREQUESTED LEAVE OF ABSENCE

NAME	FTE
Sue Everson	1.00
Sarah Kuusisto	1.00
Erica Whitson	.25
Laurie Sonstegard	.10
Barbara Stein	.40
Jacquelyn Luhmann	.30
Geraldine Bosch	1.00
Shanna Jerrick	.50
Brian O'Connell	.50
Monica McDonald	1.00
Angela Stodola	1.00
Karen Stevens	.65

WHEREAS, the School Board of Independent School District No. 12 adopted a resolution proposing placement of Sue Everson, Sarah Kuusisto, Erica Whitson, Laurie Sonstegard, Barbara Stein, Jacquelyn Luhmann, Geraldine Bosch, Shanna Jerrick, Brian O'Connell, Monica McDonald, Angela Stodola and Karen Stevens on unrequested leave of absence on April 4, 2011 on the grounds of discontinuance of positions, lack of pupils and financial limitations; and

WHEREAS, said written notice of the proposed placement on unrequested leave was received by mail (or personal service) on or about April 6, 2011, and

WHEREAS, said written notice of the proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that he (she) was entitled to a hearing before the school board provided he (she) make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Sue Everson, Sarah Kuusisto, Erica Whitson, Laurie Sonstegard, Barbara Stein, Jacquelyn Luhmann, Geraldine Bosch, Shanna Jerrick, Brian O'Connell, Monica McDonald, Angela Stodola and Karen Stevens to the school board's proposed action, and

WHEREAS, no written request of any kind was received by the school board, superintendent of schools or director of human resources or if received the request was withdrawn in writing from Sue Everson, Sarah Kuusisto, Erica Whitson, Laurie Sonstegard, Barbara Stein, Jacquelyn Luhmann, Geraldine Bosch, Shanna Jerrick, Brian O'Connell, Monica McDonald, Angela Stodola and Karen Stevens for a hearing as of April 20, 2011, and

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Sue Everson, Sarah Kuusisto, Erica Whitson, Laurie Sonstegard, Barbara Stein, Jacquelyn Luhmann, Geraldine Bosch, Shanna Jerrick, Brian O'Connell, Monica McDonald, Angela Stodola and Karen Stevens to his (her) placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 12 that Sue Everson, Sarah Kuusisto, Erica Whitson, Laurie Sonstegard, Barbara Stein, Jacquelyn Luhmann, Geraldine Bosch, Shanna Jerrick, Brian O'Connell, Monica McDonald, Angela Stodola and Karen Stevens be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 12 on the grounds of discontinuance of positions, lack of pupils and financial limitations effective at the end of the 2010-11 school year on June 30, 2011 pursuant to Minnesota Statutes, M.S. 122A.40, subdivision 10 and Article XV of the teachers' master agreement, without pay or fringe benefits.

BE IT FURTHER RESOLVED that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in his/her file, together with a copy of the notice and resolution.

NOTICE OF PLACEMENT ON UNREQUESTED LEAVE

Date \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear \_\_\_\_\_:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 12 held on May 2, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board placing 1.00 FTE of your 2010-11 position as a teacher of Independent School District No. 12 effective at the end of the 2010-11 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40 Subd. 10 and Article XV of the teachers' master agreement with pay or fringe benefits.

Your proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to 5 years after your leave is effective and you may have a right to reinstatement to that position if you have sufficient seniority in the district and comply with notice requirements in Article XV Section 6 of the teachers' master agreement. If you do not appropriately respond, your reinstatement will be automatically terminated.

Please keep the school district's human resources office advised in writing of your address at all times until your rights have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 12

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_ and upon vote being taken thereon, the

following voted in favor thereof: \_\_\_\_\_

and the following voted against the same: \_\_\_\_\_

whereupon said resolution was declared duly passed and adopted.

*Motion by: Norton; seconded by: Lodico; Roll Call: Ayes: (6) Wilson, Lodico, Guthmueller, Regnier, Burns and Norton; Nays: 0; motion carried.*



#### 7.03.4 Paraprofessionals

Terminations: Termination of the following paraprofessionals as was set forth in the Resolution Discontinuing and Reducing Education Programs and Positions and adopted by the School Board on April 4, 2011:

Lori Schleicher	Kay Schwaab
Judy Farinella	Nicholas Hovik
Michael Scarr	Sarah Wroblewski

*Motion by: Guthmueller; seconded by: Regnier; Ayes: 6; Nays: 0; motion carried.*

#### 7.04 Food Service Program: Meal Price Increase, 2011-12

As a result of escalating food prices, transportation costs, and an anticipated imbalance in Centennial School District's Food Service Fund - without a meal price increase - during the 2010-11 organizational year, the school district's Food Service Manager, Lynn Fernstrom, has recommended to the Director of Business Affairs and Superintendent of Schools that a modest increase in meal prices be authorized for the 2011-12 school year. With implementation of the proposed increase, Centennial School District's meal prices will continue to be competitive with meal prices in neighboring school districts. The attached memorandum details the proposed price increases for the 2011-12 school year.

The Superintendent of Schools recommended the School Board approve the proposed increase in meal prices for the 2011-12 school year as submitted.

*Motion by: Burns; seconded by: Lodico; Ayes: 6; Nays: 0; motion carried.*

#### 7.05 Proposed 2011-12 Centennial School District Budget, First Reading

Mr. Dan Huffman, Director of Business Affairs, provided the School Board's First Reading of the (draft) proposed 2011-12 Centennial School District budget, including estimates of revenue, expenditures, and fund balance for all school district funds. No School Board action was required.

#### 7.06 Review of Health Care RFP Response

On April 20<sup>th</sup> the district received responses to our health insurance request. Three responses were received from Health Partners, Blue Cross Blue Shield, and Medica for our current coverage. The results of this process are positive for the district. Health Partners provided the lowest response for the current coverage. A summary sheet is included in Board packets. No School Board action was required.

### 8.0 COMMUNICATION

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

- 8.01 Northeast Metropolitan Intermediate School District #916 – Member Lodico reported that the next meeting will take place Tuesday, May 3, 2011.
- 8.02 Schools for Equity in Education – Member Guthmueller reported on the meeting she recently attended with Superintendent Stremick.

### 9.0 SUPPLEMENTARY ITEMS

#### 9.01 Operating Levy Referendum Recommendation, 2011

Mr. Dan Huffman, Director of Business Affairs discussed with the School Board the perceived need for Centennial School District #12 to consider an increase in the amount of the Operating Levy Referendum to offset declining enrollment and level funding from the Minnesota State Legislature and Minnesota Department of Education. Mr. Huffman discussed Centennial School District #12's eroding General Fund budget condition and, in the absence of future passage of an operating levy referendum, the need for continued substantial General Fund budget reductions in the future. This discussion also included consideration of a target survey this summer to determine the level of support for a levy.

It was recommended that Centennial School District #12 conduct an Operating Levy Referendum to increase the value of the levy by an amount to be established by the School Board at a future meeting within required legal timelines.

*Motion by: Lodico; seconded by: Guthmueller; Ayes: 6; Nays: 0; motion carried.*

**10.0 INFORMATION ITEMS**

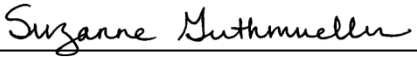
**10.01 Dates to Note – Upcoming dates and events in the school district**

- Wednesday, May 4, 2011 – Employee Recognition Ceremony, 4:00 p.m./CMS
- May 5-7, 2011 – Spring Play/PAC
- May 10-12, 2011 – CMS Honors Breakfasts, 6:45-7:30/CMS
- Tuesday, May 17, 2011 – Board Work Study Session
- Monday, May 23, 2011 – Scholarship Night, 7:00/PAC
- Monday, May 30, 2011 – Memorial Day/No School & District Offices Closed
- Monday, June 6, 2011 – School Board Meeting
- Thursday, June 9 – CALC Senior Celebration, 6:30 p.m./Centennial Elementary Little Theatre
- Saturday, June 11, 2011 – Graduation, 1:00 p.m./Roy Wilkins Auditorium
- Monday, June 20, 2011 – Board Work Study Session

**10.02 PRESENTATIONS OR ITEMS OF BUSINESS FROM STAFF OR BOARD MEMBERS**

- Director Huffman invited Board members to attend the next Health Care meeting on May 11, 2011 at 3:45 p.m. in the District Office Board Room.

**11.0 ADJOURN at 8:21 p.m.**



Suzanne Guthmueller, School Board Clerk