

**CENTENNIAL SCHOOL DISTRICT #12  
SCHOOL BOARD MEETING  
Monday, August 18, 2014  
District Office Board Room – 6:30 p.m.  
MINUTES**

Approved by the School Board 09/15/14
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**1.0 CALL TO ORDER**

Chairperson Wilson called the Regular Meeting of the School Board to order at 6:33 p.m. in the District Office Board Room.

**2.0 ROLL CALL**

The following School Board members were present: Wilson, Lodico, Guthmueller, Regnier, Culp and ex-officio Dietz. The following member was absent: Burns.

**3.0 APPROVAL OF AGENDA**

Chairperson Wilson acknowledged approval of the agenda.

**4.0 PUBLIC FORUM: None**

**5.0 SUPERINTENDENT REPORT**

- Blue Heron Days Parade – Thank you to all who attended. There were many who marched in the parade wearing their red ‘WE ARE CENTENNIAL’ shirts. Centennial pencils, cling ons and candy were distributed to the crowd.
- 2014-15 School Year – We are gearing up for the new school year. Newly hired staff will be coming in tomorrow for training. Next Monday, August 25<sup>th</sup> all staff is invited to attend a pep rally themed opening convocation ceremony which will be held in the high school gym.
- Anti-Bullying Legislation – We are well prepared and have everything in line. A voiceover PowerPoint has been created by Scott Johnson which defines the legislation, roles and responsibilities for all staff. We will be doing a public service announcement once a month throughout the year which will focus on encouraging good citizenship for all students. A bullying tip line has been created.

**6.0 CONSENT ITEMS**

6.01 **Approval of Minutes:** Regular School Board Meeting Minutes of July 21, 2014

6.02 **Approval of Monthly Bills:** \$5,452,447.18

6.03 **Payroll Total to be Ratified:**

	<b>July 15, 2014</b>	<b>July 31, 2014</b>	<b>Fund Totals</b>
01 General Fund	\$ 366,905.52	\$ 323,470.82	\$ 690,376.34
02 Food Service Fund	\$ 8,402.53	\$ 9,240.48	\$ 17,643.01
04 Community Ed Fund	\$ 74,769.79	\$ 71,674.49	\$ 146,444.28
11 Learners Fund	--	-	--
<b>Total</b>	<b>\$ 450,077.84</b>	<b>\$ 404,385.79</b>	<b>\$ 854,463.63</b>

6.04 **Personnel:**

**Resignations:**

- Susan Perzichilli, 6.5 hrs/day, Paraprofessional/Blue Heron, effective August 7, 2014.  
 Holly Price, 1.0 FTE Elementary Music Teacher/Blue Heron, effective August 11, 2014.  
 Kayla Locnikar, 6.5 hrs/day, Paraprofessional/ALC, effective August 7, 2014.  
 James Ford, 1.0 FTE Science Teacher/Pines School, effective August 4, 2014.  
 Laura Petersen, 1.0 FTE Language Arts/Middle School, effective July 30, 2014.  
 Deborah Dass, 3 hrs/day, Food Service Assistant/Golden Lake, effective July 22, 2014.  
 Tiffany Kelly, 6.5 hrs/day, Paraprofessional/Blue Heron, effective July 17, 2014.  
 Lori Guyer, 6.5 hrs/day, Paraprofessional/High School, effective July 20, 2014.  
 Bjorn Hanson, Assistant Varsity Boys’ Basketball Coach, effective July 21, 2014.  
 Kelli Hofmann, 6.5 hrs/day Special Education Paraprofessional/Blue Heron, effective August 11, 2014.  
 Kelli Moore, 6 hrs/day, Cook/Middle School, effective August 12, 2014.

Employment:

Lauren Eiffes, 8 hrs/day, Pre-School Teacher/Centerville, effective August 20, 2014  
Megan Berriman, .9 FTE Language Arts Teacher/High School, effective August 25, 2014.  
Quinn Johnson, 1.0 FTE Social Worker/High School, effective August 25, 2014.  
Alison Kelso, .42 FTE Cybrarian/Centerville, effective August 25, 2014.  
Wendy Watts, 1.00 FTE Special Ed Teacher/Pines, effective August 25, 2014.  
Joshua Stacy, 1.0 FTE Social Studies Teacher/High School, effective August 25, 2014.  
Heather Kraabel, 1.0 FTE Social Studies Teacher/High School, effective August 25, 2014.  
Travis Lehrke, Student Council Advisor/Blue Heron, effective the 2014-15 school year.  
Sara Ison, 227 days/year, sub caller/Kid's Club, effective August 25, 2014.  
Kelsey Kovala, .46 FTE Cybrarian/Rice Lake, effective August 25, 2014.  
Laura Meyer, .53 FTE Cybrarian and Title One Teacher/Golden Lake, effective August 25, 2014.  
Becky Ploen, 6.5 hrs/day, Special Education Paraprofessional/Middle School, effective September 2, 2014.  
Samuel Lepa, 1.0 Social Studies Teacher/High School, effective August 25, 2014.  
Jessica Montgomery, 6.5 hrs/day, Special Education Paraprofessional/Middle School, effective September 2, 2014.  
Jessica Boldt, 6.75 hrs/day, Health Clinician/Middle School, effective September 2, 2014.

Unpaid Leaves of Absence:

Andrea Krueger, 1.0 FTE Language Arts Teacher/High School, effective November 20, 2014 through January 16, 2015.

Change in Employment:

Paula Trettel, increase from .40 FTE to 1.0 FTE Language Arts/High School, effective August 25, 2014.  
Nicole Trinh, increase from .50 FTE to 1.0 FTE School Psychologist/Centerville, effective August 25, 2014.  
Sue Cardinal, change from 7 hrs/day Paraprofessional to 8 hrs/day Office Secretary/Pines School, effective August 12, 2014.  
Christine Yernberg, reduction from 8 hrs/day to 6.75 hrs/day Kids Club Assistant Site Manger/Rice Lake, effective August 25, 2014.  
Joy Rickard, reduction from 6.25 hrs/day to 5 hrs/day Kids Club Worker/Rice Lake, effective August 25, 2014.  
Mitchell Carlson, reduction from 6 hrs/day Kids Club Worker/Blue Heron to 5 hrs/day Kids Club Worker/Centennial Elem., effective August 25, 2014.  
Rachelle Griffin, reduction from 5 hrs/day to 4.5 hrs/day Kids Club Worker/Blue Heron, effective August 25, 2014.  
Heather Grangruth, reduction from 3.75 hrs/day Kids Club Worker/Rice Lake to 2 hrs/day Kids Club Worker/Centennial Elem., effective August 25, 2014.  
Troy Mathews, increase from 3.5 hrs/day Kids Club Worker/Centerville to 4 hrs/day Kids Club Worker/Rice Lake, effective August 25, 2014.  
Alena Plagens, reduction from 3.75 hrs/day to 3.5 hrs/day Kids Club Worker/Blue Heron, effective August 25, 2014.  
Ashley Preblich, increase from 5 hrs/day to 5.25 hrs/day Kids Club Worker/Golden Lake, effective August 25, 2014.  
Patrick Riley, reduction from 5.5 hrs/day to 5 hrs/day Kids Club Worker/Centerville, effective August 25, 2014.  
Debra Simons, reduction from 4.25 hrs/day to 2 hrs/day Kids Club Worker/Centerville, effective August 25, 2014.  
Aaron Solberg, reduction from 5 hrs/day to 4 hrs/day Kids Club Worker/Blue Heron, effective August 25, 2014.  
Jennifer Solberg, reduction from 3.75 hrs/day Kids Club Worker/Centennial Elem. to 3 hrs/day Kids Club Worker/Blue Heron, effective August 25, 2014.  
Hunter Wood, 1.5 hrs/day Kids Club Worker to on-call sub Kids Club Worker, effective August 25, 2014.  
Kathy Zwonitzer, change from 1.0 FTE Special Education Teacher/Pines School to 1.0 FTE Special Education Coordinator, effective August 25, 2014.

- 6.05 **Field Trips:**
- High School Swim and Dive Team to Timber Lake Lodge in Grand Rapids, Minnesota August 22-23, 2014 for competitive and team bonding purposes. Coach/Advisor Chip Fechter, approximately 40 students, 4 chaperones.
- 6.06 **Bids:** None
- 6.07 **Gifts to the District:**
- \$132.00 from Wells Fargo Community Support Campaign to Golden Lake Elementary
- 6.08 **Investments:** None
- 6.09 **Dues and Memberships:** None

The Superintendent of Schools recommended the School Board approve the Consent Items as detailed in the enclosure.

*Motion by: Regnier, Seconded by: Guthmueller, Ayes: 5, Nays: 0, motion carried unanimously.*

## **7.0 RESOURCE MANAGEMENT**

### **7.01 Health and Safety Projects Budget**

Changes in Minnesota Department of Education procedures now require the board to formally adopt the Health and Safety Projects Budget.

The Executive Director of Business Services recommended adoption of the capital expenditure projects list and budget included in board packets.

*Motion by: Culp, Seconded by: Lodico, Ayes: 5, Nays: 0, motion carried unanimously.*

### **7.02 Milk Bid**

On July 17, 2014 the school district received bids for milk and related products. Three companies submitted bids.

The administrative recommendation was to accept the bid from Agropur.

*Motion by: Guthmueller, Seconded by: Lodico, Ayes: 5, Nays: 0, motion carried unanimously.*

### **7.03 LTD Bid**

On July 21, 2014 the school district received bids for LTD coverage. Six companies submitted bids.

The administrative recommendation was to accept the bid from Madison National Life.

*Motion by: Regnier, Seconded by: Culp, Ayes: 5, Nays: 0, motion carried unanimously.*

### **7.04 Life Insurance Bid**

On July 21, 2014 the school district received bids for group life insurance coverage. Six companies submitted bids.

The administrative recommendation was to accept the bid from Prudential Life.

*Motion by: Lodico, seconded by: Regnier, Ayes: 5, Nays: 0, motion carried unanimously.*

## **8.0 COMMUNICATION**

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

- 8.01 Northeast Metropolitan Intermediate School District #916 – Talking Points from the August 6, 2014 Board Meeting were distributed. Member Lodico reported on the open house of Karner Blue which included a comprehensive tour of the new facility.
- 8.02 Schools for Equity in Education – Member Guthmueller reported that the first meeting is scheduled for mid-September.

- 8.03 Centennial Area Education Foundation – Member Regnier reported on the July meeting noting that a wine tasting event has not been scheduled for the fall, that the Marketing Committee is working on revising their logo, and that there was discussion about alumni involvement in fundraising.

**9.0 SUPPLEMENTARY ITEMS**

**9.01 Report – Superintendent Evaluation 2013-14**

On July 21, 2014 the Board went into closed session to complete the annual, systematic evaluation of the superintendent's performance. The evaluation has five key areas encompassing leadership, management and interaction with the community. Each area is scored, with 4 being the highest score. Superintendent Dietz received all 3's and 4's indicating that the Board is very pleased with his performance. Also during the superintendent's evaluation, goals for the 2014-15 school year were established, focusing in the areas of Curriculum and Instruction, Safety and Security, and the Strategic Plan. No School Board action was required.

**10.0 INFORMATION ITEMS**

**10.01 Dates to Note – Upcoming dates and events in the school district**

- Monday, August 25-29, 2014 - Teacher Workshop Days
- Monday, August 25, 2014 - Convocation, 7:50 a.m./West Gymnasium
- Tuesday, September 2, 2014 - First Day for Grades 1-9, CALC & Pines
- Wednesday, September 3, 2014 - First Day Kindergarten & Grades 10-12
- Monday, September 8, 2014 - Board Work Study Session
- Monday, September 15, 2014 - Regular Board Meeting

**10.02 PRESENTATIONS OR ITEMS OF BUSINESS FROM STAFF OR BOARD MEMBERS**

- Dan Huffman reported that the audit began today.
- Member Culp noted two of our high school students were named Lino Lakes Ambassadors.
- Superintendent Dietz reminded all of the convocation on Monday, August 25<sup>th</sup>. Many students will be involved with the program - band, choir, cheerleaders and student council. The Minnesota Commissioner of Education, Brenda Cassellius, will be in attendance at the event and will be speaking to staff.

**11.0 ADJOURN at 7:09 p.m.**

*Suzanne Guthmueller*

Suzanne Guthmueller  
School Board Clerk