

**CENTENNIAL SCHOOL DISTRICT #12**  
**SCHOOL BOARD MEETING**  
**Monday, December 15, 2014**  
**District Office Board Room – 6:30 p.m.**  
**MINUTES**

Approved by the  
School Board  
01/12/14

**1.0**     **CALL TO ORDER**

Chairperson Wilson called the Regular Meeting of the School Board to order at 6:30 p.m. in the District Office Board Room.

**2.0**     **ROLL CALL**

The following members were present: Wilson, Lodico, Guthmueller, Regnier, Burns, Culp and ex-officio Dietz. The following members were absent: None

**3.0**     **APPROVAL OF AGENDA**

Chairperson Wilson acknowledged approval of the agenda with one change. Item 8.04 Annual Audit Report will be moved up on the agenda before 8.03 Truth in Taxation.

**4.0**     **RECOGNITIONS**

- Activities Director Brian Hegseth introduced students and coaching staff who were being acknowledged for their athletic excellence.
  - Abigail Schwartz, an eighth grader, named All-State in the 200 Medley Relay where she placed 5th in the state and individually in the 100 Backstroke, where she placed 7th in the state.
  - Anna Udean, a senior, named All-State in the 200 Medley Relay where she placed 5th.
  - Shelbe Carlson, a senior, named All-State in the 200 Medley Relay where she placed 5th.
  - Tara Chapman, a junior, named All-State in the 200 Medley Relay, placing 5th, the 200 Individual Medley, where she placed 6th and the 100 Breaststroke, where she placed 4th.
  - Brandon Henderson, a senior, named All-State Boys Soccer
  - Morgan Wirz, a senior, named All-State Girls Soccer
  - Ashley Osmek, a senior, named All-State Girls Soccer
  - Jonathon Caliendo, a sophomore, was selected for the Adapted Soccer All-State Tournament Team
  - Reed Kurak, a sophomore, named All-State Boys Cross Country
  - John Kretschmer, 5AA Assistant Boys Cross-Country Coach of the Year.

**5.0**     **PUBLIC FORUM:** None

**6.0**     **SUPERINTENDENT REPORT**

- Superintendent Dietz extended a warm thank you to the members of our staff, faith community, civic leaders, county and parents who have helped out over the last five weeks.
- Last week the superintendent attended the Annual TIES Conference. Andy Angell and Carrie Leisch were among 91 educators honored as Technology and Information Education Services (TIES) Exceptional Teachers.
- He noted that our auditor is here to talk about our annual audit. It has been a very good year for Centennial.
- Thank you to our community for approval of the capital levy question on the November ballot. Our schools will look different and we are finalizing plans of what that will look like over the next three to four years. We cannot thank you enough for your support of our schools.

**7.0**     **CONSENT ITEMS**

7.01     **Approval of Minutes:** Regular School Board Meeting Minutes of November 17, 2014

7.02     **Approval of Monthly Bills:** \$3,991,784.51

7.03 **Payroll Total to be Ratified:**

	<b>11/14/14</b>	<b>11/26/14</b>	<b>Fund Totals</b>
01 General Fund	\$ 1,714,802.95	\$ 1,700,620.21	\$ 3,415,423.16
02 Food Service Fund	\$ 54,093.15	\$ 52,983.56	\$ 107,076.71
04 Community Ed Fund	\$ 82,685.85	\$ 75,923.96	\$ 158,609.81
11 Learner Accounts	\$ --	\$ --	\$ --
<b>Total</b>	<b>\$ 1,851,581.95</b>	<b>\$ 1,829,527.73</b>	<b>\$ 3,681,109.68</b>

7.04 **Personnel:**

Resignations:

Kelly Burrier, 3 hrs/day, Kid's Club Worker/Centennial Elementary, effective November 25, 2014.

Bridget Krieger, 6.5 hrs/day, Paraprofessional/Middle School, effective December 3, 2014.

Employment:

John Bergeland, Head Wrestling Coach, effective for the 2014-2015 season.  
 Steve Peterson, Assistant Wrestling Coach, effective for the 2014-2015 season.  
 Tim Matheson, Assistant Wrestling Coach, effective for the 2014-2015 season.  
 Justin Koob, Assistant Wrestling Coach, effective for the 2014-2015 season.  
 Josh Werness, Assistant Gymnastics Coach, effective for the 2014-2015 season.  
 William Kruschel, Middle School Club Activity, effective for the 2014-2015 season.  
 Vickie Kacrowski, Middle School Club Activity, effective for the 2014-2015 season.  
 Peg Tembreull, Middle School Club Activity, effective for the 2014-2015 season.  
 Jackie Cork, Middle School Club Activity, effective for the 2014-2015 season.  
 Amanda Hyde, Middle School Club Activity, effective for the 2014-2015 season.  
 Pam Carlson, Middle School Club Activity, effective for the 2014-2015 season.  
 Steve Brink, Middle School Club Activity, effective for the 2014-2015 season.  
 Mary Andrews, Middle School Club Activity, effective for the 2014-2015 season.  
 Sheila Unzen, Middle School Club Activity, effective for the 2014-2015 season.  
 Amy Duffy, Middle School Club Activity, effective for the 2014-2015 season.  
 Sara Florin, Middle School Club Activity, effective for the 2014-2015 season.  
 Paul Wiehe, Middle School Club Activity, effective for the 2014-2015 season.  
 Megan Rengo, Middle School Club Activity, effective for the 2014-2015 season.  
 Della Stevens, Middle School Club Activity, effective for the 2014-2015 season.  
 Alexa Boderman, High School Dance Club, effective for the 2014-2015 season.  
 Laurie Tangren, Middle School Club Activity, effective for the 2014-2015 season.  
 Kara Mundale, Middle School Club Activity, effective for the 2014-2015 season.  
 Lynette Anderson, Middle School Club Activity, effective for the 2014-2015 season.  
 Sally Rowe, Middle School Club Activity, effective for the 2014-2015 season.  
 Andrew Marshall, Middle School Club Activity, effective for the 2014-2015 season.  
 Kelli Huffman, Middle School Club Activity, effective for the 2014-2015 season.  
 Angie Lauer, Middle School Club Activity, effective for the 2014-2015 season.  
 Kayla Locnikar, Middle School Club Activity, effective for the 2014-2015 season.  
 Sara Koehn, Middle School Club Activity, effective for the 2014-2015 season.  
 Tim Lovdahl, Middle School Club Activity, effective for the 2014-2015 season.  
 Kelli Peterson, Middle School Club Activity, effective for the 2014-2015 season.  
 John Peterson, Assistant Adapted Floor Hockey Coach, effective for the 2014-2015 season.  
 Erik Aus, Assistant Adapted Floor Hockey Coach, effective for the 2014-2015 season.  
 Chris Johnson, Assistant Boys Hockey Coach, effective for the 2014-2015 season.  
 Deb Welch, Boys Diving Coach, effective for the 2014-2015 season.  
 Carrie Kyung, Co-Yearbook Advisor/Middle School, effective for the 2014-2015 year.  
 Beth Althof, Elementary Music Department Chair, effective for the 2014-2015 year.  
 Luanne Slattery, 2.5 hrs/day Kid's Club Worker/Blue Heron, effective December 1, 2014.  
 Luanne Slattery, 3 hrs/day Food Service Assistant/High School, effective November 26, 2014.  
 Tobie Sanvick, 1.0 FTE Long Term Substitute Teacher for Craig Baland/Centerville Elementary, effective January 13-April 15, 2015.  
 Deb Kline, Head Adaptive Floor Hockey Coach, effective for the 2014-2015 season.  
 Rachel Kline, Middle School Club Activity, effective for the 2014-2015 season.

Bert Jones, Co-Yearbook Advisor/Middle School, effective for the 2014-2015 season.  
Trista Dietrich, 6.5 hrs/day, Paraprofessional/Middle School, effective December 12, 2014.

Change in Employment:

Craig Baland, change from 1.0 FTE Grade 5 Teacher/Centerville to 1.0 FTE Lead Teacher/Centerville for Kristel Linn, effective January 13-April 15, 2015.

7.05 Field Trips:

- Grade 5 Centerville students to Laurentian Environmental Center located in Britt, Minnesota February 18-20, 2015. Grade 5 Teaching and Support Staff, 120 students, 50 chaperones.
- Centennial Boys Swim & Dive Team for swim meet in Grand Rapids, Minnesota December 29-30, 2014. Coach/Advisor Chip Fechter, 22 students, 3 chaperones.
- High School Student Council Lock-In prior to Frosty Frolic January 9-10, 2015. Coach/Advisor Tyson Poppleton, 40 students, 3 chaperones.

7.06 Bids: None

7.07 Gifts to the District:

- \$600.00 from Silicon Valley Bank to the Golden Lake Elementary Mentor Program
- \$437.50 from Wells Fargo Community Support Campaign on behalf of Timothy J. Zandstra to Rice Lake Elementary
- \$44.00 from AT & T Employee Giving Campaign on behalf of Dan Spaulding to Rice Lake Elementary
- \$154.00 from Wells Fargo Community Support Campaign on behalf of Scott Little to Golden Lake Elementary
- \$74.04 from Wells Fargo Educational Matching Gifts Program on behalf of Kari L. Streit to the Middle School
- \$21.00 from Wells Fargo Educational Matching Gifts Program on behalf of Melissa A. Specker to the Middle School
- \$175.00 from Wells Fargo Educational Matching Gifts Program on behalf of Thomas G. Reineke to the Middle School
- \$30.00 from CyberGrants Inc. to Centerville Elementary
- \$285.60 from The Benevity Community Impact Fund to Centerville Elementary
- \$500.00 from Fidelity Charitable grant on behalf of the Kvinge Family, a donor-advised fund earmarked for the Centennial Gifted Services Program.
- 5 ipads by anonymous donor (4 to Centerville Elementary and 1 to Rice Lake Elementary).

7.08 Investments: None

7.09 Dues and Memberships: None

The Superintendent of Schools recommends the School Board approve the Consent Items as detailed in the enclosure.

*Motion by: Lodico, seconded by: Regnier, Ayes: 6, Nays: 0, motion carried unanimously.*

**8.0 RESOURCE MANAGEMENT**

**8.01 School Calendar**

The Centennial School District Calendar Committee consisting of administrators and teachers met several times and developed the attached, proposed calendar for the 2015-16 school year. After being approved by the board, the senior's last day and graduation date will be added to the calendar.

The Executive Director of Teaching and Learning recommended the School Board adopt the proposed school calendar for 2015-16 as presented.

*Motion by: Regnier, seconded by: Culp, Ayes: 6, Nays: 0, motion carried unanimously.*

#### 8.02 **Substitute Teacher Pay Rate**

The Centennial School District is in need for more teacher substitutes to fill the vacancies that we have on a daily basis. The district has not had an increase to the sub rate of pay since the 2001-2002 school year. It was recommended that we raise the daily rate from \$115 to \$125 effective January 5, 2014. This is an 8.7% increase.

*Motion by: Regnier, seconded by: Burns, Ayes: 5, Nays: 0, Abstain: 1 (Culp), motion carried.*

#### 8.04 **2013-14 Annual Audit Report**

Mr. Aaron Nielsen, Partner in Malloy, Montague, Karnowski, Radosevich and Co., (MMKR), the school district's auditing firm, presented the June 30, 2014 Annual Audit Report. Complete auditing documents were included in School Board members' packets.

The Superintendent of Schools recommended approval of the 2013-14 Annual Audit Report.

*Motion by: Guthmueller, seconded by: Regnier, Ayes: 6, Nays: 0, motion carried unanimously.*

#### 8.03 **Truth in Taxation**

Minnesota's Truth in Taxation Law requires school districts, cities and counties to provide a Truth in Taxation public hearing before adopting a tax levy for the following year. The public was allowed to testify during this portion of the meeting. No one came forward to address the Board. No School Board action was required.

#### 8.05 **Final Levy Approval**

Detailed in the School Board agenda attachments was Centennial School District #12's Certified 2014 Payable 2015 Property Tax Levy compared to the 2013 Payable 2014 Property Tax Levy. The final 2014 Payable 2015 Property Tax Levy is \$16,462,295.87 or 2.27% less than the Certified 2013 Payable 2014 Property Tax Levy. All Minnesota school districts are required to certify their final property tax levies (for the following year) with their respective counties (Anoka County) by December 27, 2014.

Detailed in the attachment was a comparison of proposed and final levy figures for School Board consideration. Executive Director of Business Services Dan Huffman was available to respond to questions from School Board members.

The Superintendent of Schools recommended the School Board adopt the final 2014 Payable 2015 Property Tax Levy.

*Motion by: Culp, seconded by: Guthmueller, Ayes: 6, Nays: 0, motion approved unanimously.*

### **9.0 SUPPLEMENTAL ITEMS**

#### 9.01 **Review of Policies: Second Reading**

Board packets included a memorandum outlining the "Second Reading" of the first group of policies of our revised Board Policy Manual. Current policies were reviewed and changes were made to existing policies so that they align with the policies of MSBA. Administration recommended approval of the policies.

*Motion by: Regnier, seconded by: Culp, Ayes: 6, Nays: 0, motion carried unanimously.*

#### 9.02 **Review of Policies: First Reading**

Board packets included a memorandum outlining the "First Reading" of the second group of policies of our revised Board Policy Manual. Current policies were reviewed and changes were made to existing policies so that they align with the policies of MSBA. There will be a second reading and action taken at the January Board Meeting. No School Board action was required.

#### 9.03 **Repeal of Policies #3065, #3068 and #4060**

District Administration recommended that Policy #3065 School Closing & Make Up Days, Policy #3068 School Closing Procedures and Policy #4060 Purchasing Procedures be repealed. These are procedural in nature and will be added to the Procedure Manual.

*Motion by: Regnier, Guthmueller, Ayes: 6, Nays: 0, motion carried unanimously.*

## 10.0 **COMMUNICATION**

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

10.01 Northeast Metropolitan Intermediate School District #916 – Member Lodico reported on the meeting recently attending where the major topic of conversation was the legislative update.

10.02 Schools for Equity in Education – Member Guthmueller reported on the meeting she and Executive Director Huffman attended. The Education Committee shared their legislative priorities. Our district legislative breakfast will be held mid-January.

10.03 CAEF – Member Regnier reported on the meeting recently attended. The Gala event will be held on February 21<sup>st</sup> at Bunker Hills, nominations are being accepted for Investments in Education Awards, and the deadline to submit grant applications is today.

## 11.0 **INFORMATION ITEMS**

### 11.01 **Dates to Note – Upcoming dates and events in the school district**

- Wednesday, December 24<sup>th</sup> through Friday, January 2<sup>nd</sup> – Winter Break
- Monday, January 5, 2015 – Students return
- Monday, January 5, 2015 – Board Work Study Session, 5:30 p.m.
- Monday, January 12, 2015 – Board Organizational Meeting, 6:30 p.m.
- Tuesday, January 13, 2015 – Two Hour Late Start Grades K-12
- Tuesday, January 13, 2015 – Legislative Breakfast, 7:30 a.m.
- Thursday, January 15 to Friday, January 16, 2015 – MSBA Conference
- Friday, January 16, 2015 – End 2<sup>nd</sup> Quarter & 1<sup>st</sup> Semester
- Monday, January 19, 2015 – No School for Students/Martin Luther King Day, Grading, Parent Communication, Content Development

### 11.02 **PRESENTATIONS OR ITEMS OF BUSINESS FROM STAFF OR BOARD MEMBERS**

Chairperson Wilson, the Superintendent and other board members thanked Member Regnier for her eight years of service noting that it has been a pleasure to work with her.

Member Regnier thanked the Superintendent and Board members noting that it has been a privilege serving on the board with them. She wished newly elected board member Kathy Timm the best.

## 12.0 **CLOSED SESSION**

Pursuant to Minnesota Statute 13D.05, subd. 3(b), Chairperson Wilson entertained a motion to go into closed session for the purpose of conferring with school district attorney to discuss a pending claim involving a former student.

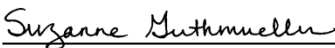
*Motion by: Regnier, seconded by: Guthmueller, Ayes: 6, Nays: 0, motion carried unanimously.*

The regular meeting recessed at 7:55 p.m. to go into closed session for the purpose of discussing a pending claim involving a former student.

The closed session was called to order at 7:55 p.m. in the District Office Board Room. The Board came out of closed session at 8:26 p.m.

The regular meeting reconvened at 8:27 p.m. in the District Office Board Room. Chairperson Wilson reported that no action was taken during the closed session.

## 13.0 **ADJOURN** at 8:27 p.m.



Suzanne Guthmueller  
School Board Clerk