

Centennial Middle School - Progressive Disciplinary Matrix

<p>“Tennessen” Warnings may be oral or written: I am interviewing you to collect information about...</p> <ul style="list-style-type: none"> I will use the information you provide me to determine what happened and any action the school district may need to take. You do not have to provide information. If you provide false or misleading information, it could result in disciplinary action. If you choose not to answer questions or provide information, I will draw my conclusions without the benefit of your input. Information you provide to me may need to be shared with the Superintendent, the School Board, District Administrators or other people on a need to know basis. 				
Offense/Violation	Referral Process - Written referral/Campus Behavior tab	1 st Disciplinary Action	2 nd Disciplinary Action	3 rd Disciplinary Action
Academic Dishonesty		<u>Teacher/Staff</u> Zero on assignment. Parent contacted by teacher.	<u>Admin Team</u> Zero on assignment. Parent contacted by Admin. Detention.	<u>Admin Team</u> Zero on assignment. Parent conference with Admin. Consequence to follow.
Assault/Fighting	Student(s) escorted to office. Parent contacted by Admin.	<u>Admin Team</u> Minimum 1 + day ISS or OSS (depending on severity).	<u>Admin Team</u> Minimum 3+ day ISS or OSS (depending on severity).	<u>Admin Team</u> Minimum 5+ day ISS or OSS (depending on severity).
Horseplay/Rough play	Teacher documents behavior & calls parent.	<u>Teacher/Staff</u> Parent contacted by teacher. Appropriate consequence (i.e.: removal from class, detention, mediation).	<u>Admin Team</u> Conference w/Admin. Parent contacted by Admin. 1+ day ISS or OSS.	<u>Admin Team</u> Parent contacted by Admin. Possible staffing. Disciplinary action taken based on team decision from meeting or 1+ day ISS or OSS.
Classroom Misconduct (disrespectful to staff or students)	Teacher makes referral & calls parent.	<u>Teacher/Staff/Admin Team</u> Parent contacted by teacher. Referral to Admin. Appropriate consequence (i.e.: removal from class, ISS, detention)	<u>Admin Team</u> Parent contacted by Admin. 1+ day ISS or OSS.	<u>Admin Team</u> Parent contacted by Admin. Possible staffing. Disciplinary action taken based on team decision from meeting or 1+ day ISS or OSS.
Drugs/Alcohol	Escort student to the office - Police liaison officer/SRO, nurse.	<u>Admin Team/Counselor/SRO</u> Search (w/another staff member present) while nurse takes vitals Parent contacted by Admin. 3-5 day suspension. Encourage chemical health assessment. Notify SRO.	<u>Admin Team/Counselor/SRO</u> Search (w/another staff member present) while nurse takes vitals. Parent contacted. Minimum 5 day OSS. Re-entry meeting. Notify SRO.	<u>Admin Team/Counselor/SRO</u> Search (w/another staff member present) while nurse takes vitals. Parent contacted. Minimum 5-10 day OSS. Re-entry meeting. Notify SRO.
Bullying	Office referral sent via Campus behavior tab.	<u>Teacher/Staff/Counselor/ Admin Team</u> Investigate & take statements. Parent contacted. Refer to Admin if needed. Appropriate consequence (i.e.: removal from class warning, ISS, detention, mediation).	<u>Admin Team</u> Minimum 1 day ISS or OSS. Contact SRO if necessary.	<u>Admin Team</u> 1-5 day ISS or OSS. Contact SRO if necessary.

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Harassment (sexual/racial)	Office referral sent via Campus behavior tab.	Admin Team Investigate & take statements. Minimum 1 day ISS or OSS.	Admin Team Minimum 2 day ISS or OSS. Contact SRO.	Admin Team Minimum 3 days ISS or OSS. Contact SRO.
Inappropriate Clothing		Same Gender Teacher/Staff Issue warning and change of clothing. Parent contacted.	Counselor/Admin Team Change clothing. Parent contacted. 3 day lunch detention.	Counselor/Admin Team Change clothing. Parent contacted. 1 day OSS.
Inappropriate Language/ Insubordination	Teacher/staff documents & contacts parent.	Teacher/Staff Parent contacted. Consequences: removal from class, detention.	Admin Team Parent contacted. 1+ day ISS or OSS.	Admin Team Parent contacted. Possible staffing. Disciplinary action taken based on team decision from meeting or 1+ day ISS or OSS.
Inappropriate use of electronics (pictures, Internet, sexting, harassment)--beyond standard electronics procedures	Device is confiscated – referral to Admin/SRO. <i>*If we are aware of sexting but not in school, Admin contacts parent.</i>	Admin Team/SRO Referral and phone sent to office. Parent contacted. Minimum 1-3 days OSS. Police action if warranted.	Admin Team/SRO Referral and phone sent to office. Parent contacted. Minimum 3-5 days OSS. Loss of personal electronics at school. Police action if warranted.	Admin Team/SRO Referral and phone sent to office. Parent contacted. Minimum 5 days OSS. Police action if warranted.
Theft	Forward referral to SRO.	Admin Team/SRO Contact SRO to investigate. Parent contacted.	Admin Team/SRO Contact SRO to investigate. Parent contacted. Minimum 1 day ISS or OSS. Possible restitution.	Admin Team/SRO Contact SRO to investigate. Parent contacted. Minimum 3 day ISS or OSS. Possible restitution.
Tobacco	Escort to office.	Admin Team 1 day ISS or OSS. Refer to SRO.	Admin Team 3 day ISS or OSS. Refer to SRO.	Admin Team 5 day ISS or OSS. Refer to SRO.
Vandalism	If caught in the act: escort to office. If name arises in conversation with students: refer information to office.	Admin Team Investigate. Appropriate consequence (i.e.: restitution, detention, ISS or OSS). Parent contacted. SRO if necessary.	Admin Team Investigate. Appropriate consequence (i.e.: restitution, detention, ISS or OSS). Parent contacted. SRO if necessary.	Admin Team Investigate. Appropriate consequence (i.e.: restitution, detention, ISS or OSS). Parent contacted. SRO if necessary.
Cell Phone	Teacher/Staff Phone confiscated until end of day. Staff documents warning in Campus Behavior tab.	Teacher/Staff Phone confiscated until end of day. Detention given.	Admin Team ISS. Parents required to pick up phone.	Admin Team OSS. Parent required to pick up phone.