



Stadium Rental/Centennial School District

Centennial Community Education, 4707 North Road, Circle Pines, MN 55014
763-792-6104 FAX 763-792-6113

Complete and return at least two weeks in advance. Application does not guarantee a reservation.
Use will be confirmed and an invoice will be sent.

Applicant name: _____

Purpose of activity: _____

Sponsoring Organization: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Tax exempt number: _____

Number attending by age:	
0-5 yrs. _____	6-18 yrs. _____
18-54 yrs. _____	55+ yrs. _____

Percentage of District residents:

All 75% less than 75%

Day (circle): Sun M T W Th F Sat

Dates: _____

Arrival at Facility _____ AM _____ PM

Depart Facility _____ AM _____ PM

Request use of concession stand: _____

Note: Fees for facility use are calculated from arrival to departure of facility. Usage must be over and facility vacated by scheduled departure time, and left in good condition or user may be charged additional fee.

- ◆ Only activities appropriate for the space, and that do not damage the turf or track, will be permitted in the stadium.
- ◆ No food on track or field. WATER only; no Gatorade-type drinks.
- ◆ Spectators must remain in bleacher area.
- ◆ No bicycles/rollerblades/skateboards/golf allowed.
- ◆ NO GUM, SUNFLOWER SEEDS OR SHELLLED PEANUTS on track or field.
- ◆ NO PETS INSIDE THE STADIUM OR ON SCHOOL GROUNDS.
- ◆ Appropriate shoes must be worn on all surfaces.
- ◆ No concessions may be provided without permission. The renter is responsible for obtaining all needed food permits through Anoka County.
- ◆ All Centennial facilities and grounds are tobacco, alcohol, and drug free.
- ◆ Centennial High School events and activities have first priority. (This could result in "bumping" on occasion.)
- ◆ Access to stadium/fields does not guarantee access to indoor restrooms.
- ◆ User groups must provide a Certificate of Insurance prior to use naming Centennial School District 12 as an additional insured. Insurance must amount to \$1 million of individual and \$2 million aggregate coverage.
- ◆ All groups must provide adult supervision (18 or older) for all activities. This supervisor must be with the group at all times. School personnel (site supervisor/custodian) supervise the facility, but are not required to supervise the group or its activities.
- ◆ School district facilities will open ONLY when the adult activity supervisor of the permit-holding group is present on site.
- ◆ Groups must provide their own equipment for use.
- ◆ Please read request carefully. If a date is missing in sequence, it is an unavailable date. Only dates listed are confirmed dates.
- ◆ Confirmation and invoice will be sent to contact person after processing.
- ◆ Cancellation, additions or changes must be communicated through Centennial Community Education. A minimum two day notice is required. Full charges may be assessed to any group if notice of cancellation is not received before this time.
- ◆ Payment for facility use must be made in advance. Use of facility can be denied if payment is not received.
- ◆ Minimum usage: A two (2) hour minimum reservation may be required, especially on weekends.
- ◆ This permit is not transferrable and is restricted to the dates and times stated within. You may not sublet the use of the contracted space to any other organization or individual.

I agree to supervise carefully the activity and facility and to be responsible financially to the district for any damage that might occur to the facility or property due to such use. I agree to adhere to district rules and regulations. I further agree to relieve the district from all liability and/or responsibility for injury, damage or loss to any person participating in or attending the function, and to indemnify and hold the district harmless from such consequences.

Signature: _____

Date: _____

OFFICE USE ONLY	
<input type="checkbox"/> A.D. Approved	
<input type="checkbox"/> Paid: _____	
Certificate of Insurance:	
<input type="checkbox"/> Received	<input type="checkbox"/> Approved
Request #: _____	
Class: A1 A2 A3 B C1 C2 C3	